



OFFICIAL NOTICE OF A MEETING OF SHERBURN IN ELMET PARISH COUNCIL

Date: 17 December 2018

Time: 7pm

Location: The Harry Mountain Room Eversley Park Centre, Low Street, Sherburn in Elmet LS25 6BA

You are summoned to attend a meeting of Sherburn in Elmet Parish Council for the purpose of determining the agenda items listed below.

Mrs N Smith

Clerk to the Council

12 December 2018

ITEM 1.	To receive Apologies for inability to attend the meeting
ITEM 2.	To receive Declarations of Disclosable Pecuniary Interest (not previously declared) on any matters of business and to consider any written requests for dispensation.
ITEM 3.	a) Public Speaking Session
	b) Verbal reports from other organisations / Police/ County / District Councillors
ITEM 4.	Minutes of the last meeting held on Monday 19 November 2018 , to approve as a correct record and signed by the Chairman (<i>ca</i>)
Item 5.	Items remaining from previous meetings i) To consider the consultation regarding replacement of the concrete bollards that separate Eversley Park and Low Garth Road with ones that are removable for safety reasons. ii) To consider the booklet for Sherburn (Cllr Buckle to advise) iii) To consider the CCTV running costs (Cllr Boyd to advise) iv) To consider the security of the office, including the systems. (Cllr Boyd to advise) v) To consider Party in the Park at Eversley Park next August bank holiday in the evenings on the Saturday and Sunday the times 5.30pm to 8.30 pm each day this would be a free event for every one living in Sherburn and surrounding areas the cost would be about £2500 to £3000. vi) To consider what our statutory powers include and therefore what expenditure we can make without impact on the 137 amount. vii) To consider the CDM's report for November 2018 (<i>previously circulated to members</i>) viii) To consider Smoke Free Places Grant, agree to conditions of the grant and consider how to progress this. (<i>ca</i>)

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the clerk and the chair of the council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

	<p>ix) To consider Draft Media Policy (<i>previously circulated to members</i>)</p> <p>x) To consider the quotations for the dropped kerb work in Eversley Park (<i>confidential to follow</i>)</p>
ITEM 6.	<p>a) To consider CORRESPONDENCE and formulate a response</p> <p>i) Email from Local Councils Officer re Security Incident Policy dated 20 November 2018 (<i>ca</i>)</p> <p>ii) Email from Cllr R Packham re UCI World Championship (previously circulated on 22.11.18)</p> <p>iii) Email from Communications Officer Selby District Council re Tour de Yorkshire dated 7 December 2018 (<i>ca</i>)</p> <p>iv) Email from Chair of Sherburn in Elmet Community Association re Grant Funding Request dated 7.12.18 (<i>ca</i>)</p> <p>v) Email from resident re concerns about the illumination and surface condition of footpath 13, overgrown hedges in the community, scaffolding fronting the Red Bear dated 11.12.18 (<i>ca</i>)</p>
	<p>b) To receive and note correspondence</p> <p>i) Traffic Regulation Order – Introduction of Waiting Restrictions Sherburn in Elmet Finkle Hill order number 943225 (<i>previously circulated to members 11.12.18</i>)</p>
ITEM 7.	<p>REPORTS FROM THE CLERK</p> <p>i) To approve the Schedule of Accounts – (to be handed out in the meeting)</p> <p>ii) Urgent Decisions Policy Remembrance Day (<i>ca</i>)</p> <p>iii) To consider adding the wording, ‘strive to’ to Financial Regulations 11 (f) Clerk and Chair to report (<i>FR 11 (f) ca</i>)</p> <p>iv) To consider the Local Council Award Scheme and achieving the Foundation Award. (To achieve a foundation award the council demonstrates that it has the documentation and information in place for operating lawfully and according to standard practise.) (<i>extract ca</i>)</p> <p>v) To consider the quotations for lighting in the office (<i>confidential to follow</i>)</p>
ITEM 8.	<p>REPORTS FROM COMMITTEES AND WORKING GROUPS</p>
	<p>a) FINANCE</p> <p>i) To receive and note the minutes of the meeting held 10 December 2018 (<i>to follow if completed</i>)</p> <p>ii) To consider recommendations from the committee</p>
	<p>b) PLANNING</p> <p>i) To receive and note the minutes of the meeting held 19 November 2018 (<i>ca</i>)</p>
	<p>c) LAND AND PREMISES</p> <p>i) To receive and note the minutes of the meeting held 10 December 2018 (<i>to follow if completed</i>)</p> <p>ii) To consider recommendations from the committee</p>
	<p>d) PERSONNEL / TRAINING</p> <p>i) To consider any training requests following circulated training events</p> <p>ii) To receive and note the minutes of the meeting held 12 December 2018 (<i>to follow if completed</i>)</p>

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	<p>e) Report from Community Development Manager</p> <p>i) Report for December <i>(ca)</i></p>
ITEM 9.	<p>MOTIONS FROM MEMBERS</p> <p>Motion of Confidence – Sherburn in Elmet Parish Council We the undersigned would like to make it clear that we have full confidence in the integrity and leadership of the Chairman of Sherburn in Elmet Parish Council, Councillor Paul Doherty. We confirm our support for Councillor Doherty to lead the Council until the end of this Council’s term of office in May 2019.</p>
ITEM 10.	<p>INFORMATION EXCHANGE</p> <p>(For members to share information on events that they want to publicise, as a means to raise concerns, or to voice a query)</p>