



Official Notice of an Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 15th January

Time: 7.15pm

Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the ordinary meeting of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer
10 January 2024

AGENDA

FC/24/209	<p>To receive and approve reasons for absence</p> <p>a) To receive and note apologies for absence. b) To consider to approve reasons for absence.</p>
FC/24/210	<p>To note Dispensation Requests</p> <p>Any written requests for dispensation the Clerk may have received from Councillors.</p>
FC/24/211	<p>To receive Declarations of Interests from Members</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received</p>
FC/24/212	<p>Public Speaking session (20 minutes)</p> <p>Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).</p>
FC/24/213	<p>Reports from Other Authorities</p> <p>a) County Councillor b) Police, Neighbourhood Policing Team & other authorities</p>
FC/24/214	<p>a) To approve as a correct record the Minutes of the Full Council Meeting held on Monday 11th December 2023 <i>Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</i></p>
FC/24/215	<p>Councillor Vacancies: <u><i>There are currently 2 vacancies</i></u></p> <p>a. To consider applications from eligible candidates for vacant Town Councillor seat. b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Town Council</p>

FC/24/216 Planning	a) Planning Applications to consider since the last meeting and acknowledged if date passed				
	<i>Date</i>	<i>Planning portal ref</i>	<i>Address</i>	<i>Application details</i>	<i>deadline</i>
	30/11/2023	ZG2023/1242/HPA	11 Bartlett Grove	Erection of single storey extension to the rear of the property	17/01/2024
	30/11/2023	ZG2023/1288/FULM	New Climax Works, Lancaster Close	Extension to industrial building and associated external works	17/01/2024
	17/11/2023	NY/2023/0187/FUL	Copley Lane Landfill, Coldhill Lane	Additional Landfill cell (Cell 8) and other infrastructure changes	08/01/2024
	10/11/2023	NY/2023/0181/73	Copley Lane Landfill, Coldhill Lane	Variation of condition No.1 of Planning permission Ref. C8/66/47K/PA for the continuation of landfill operations for inert construction and demolition waste and non-hazardous commercial and industrial waste and restoration	
		ZG2023/0660/REMM	Land at former Airfield, Lennerton Lane	Reserved matters application including appearance, landscaping, layout and scale of approval 2018/0697/OUTM for the erection of employment floor space (Use Class B2/B8/ E(g)(i), with ancillary office accommodation; parking and servicing areas and landscaping	16/01/2024
	05/12/2023	ZG2023/1298/HPA	1 Low Garth Road	Single storey garage	15/01/2024
	06/12/2023	ZG2023/1308/DOC	Ultima Furniture Systems, Enterprise House, Enterprise Way	Discharge of conditions 04 (landscaping), 05 (solar panels scheme), 08 (construction management plan and 12, 13, 14 and (contaminated land) of approval 2022/0225/FULM	15/01/2023
	08/01/2024	ZG2023/1268/FUL	Land to junction with Wolsey Croft/Low Street	Proposed upgrading works to the existing streetscape on Low Street	30/01/2024
b) Planning Decision Notices – approved and declined					
c) To consider any Planning Enforcement Issues					
FC/24/217 Policies / Governance	To consider the review and adoption of the following policies: a) To consider an application to NYCC (LPA) to designate a Neighbourhood Area for SiETC b) To consider the appointment of the Deputy Clerk as the Council's named inclusion ambassador				
FC/24/218 Personnel	a) To receive and note an update on the Council vehicle purchase and consider the adoption of associated documents				

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

FC/24/219 Asset Mgt & Events	a) To consider quotes received for stage 1 of the SWR TCRP Project (Floodlights) b) To nominate a council member to provide liaison between NYCC and the council to provide updates on the Highfields play area. c) To receive and consider an update relating to the playground at Highfields d) To receive an update on the Council Community Event 20 th January and consider any next steps e) To receive an update on Picnic in the Park 2024 consider any next steps
FC/24/220 Finance	To consider the following: a) RFO Finance Report - <i>To approve the Bank Reconciliation and payment schedule to 11th January 2024</i> b) To receive and note the VAT return for quarter 3 c) To receive and note the Internal Audit Report and to consider any recommendations. d) To consider any grant applications
FC/24/221 Environme nt / Projects	a) To receive an update on the Wolsey Croft traffic survey b) To receive and note the decarbonisation report for EP and Rugby Club to consider recommendations. c) To note Trans Pennine train issues at Sherburn Train Station and consider next steps.
FC/24/222	To receive and note Representative Reports & Information Exchange
FC/24/223	Correspondence: a. To note list of correspondence circulated (not specifically dealt with on this agenda) a. Fallen tree in Eversley Park (action taken to resolve)
FC/24/224	To consider agenda items for the next meeting
FC/24/225	Date of next meeting – Monday 5 th February 2024