



Official Notice of an Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 11th March 2024

Time: 7.15pm

Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the ordinary meeting of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer
06th March 2024

AGENDA

FC/24/260	To receive and approve reasons for absence a) To receive and note apologies for absence. b) To consider to approve reasons for absence.				
FC/24/261	To note Dispensation Requests Any written requests for dispensation the Clerk may have received from Councillors.				
FC/24/262	To receive Declarations of Interests from Members a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received				
FC/24/263	Public Speaking session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).				
FC/24/264	Reports from Other Authorities a) County Councillor b) Police, Neighbourhood Policing Team & other authorities				
FC/24/265	a) To approve as a correct record the Minutes of the Full Council Meeting held on Monday 19 th February 2024. <i>Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</i>				
FC/24/266	Councillor Vacancies: <u>There is currently 1 vacancy.</u> a. To consider applications from eligible candidates for vacant Town Councillor seat. b. To approve the co-option of eligible candidates to vacant seat on Sherburn in Elmet Town Council				
FC/24/267 Planning	a)				
	<i>Date</i>	<i>Planning Portal Ref</i>	<i>Address</i>	<i>Application details</i>	<i>deadline</i>
	16/02/2024	ZG2023/0904/HPA	32 Eversley Mount	First floor extension to form an additional bedroom	18/03/2024
27/02/2024	ZG2024/0190/S73	The Medical Centre, Beech Grove	Section 73 application to vary condition 02 (materials (to include the render colour)) and remove condition 03 (agreement of render paint colour) of permission ZG2023/0943/S73 - Section 73 application to vary	26/03/2024	

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				condition 02 (approved plans) of approval 2021/0866/FUL Extension and alterations to the existing GP surgery building to increase capacity and improve provision of local healthcare services granted on 09 November 2021	
				<ul style="list-style-type: none"> b) To retrospectively agree a councillor to speak at Planning Committee meeting and to share the comments c) To receive an update following the planning site visit at Garden Lane 11th March and to consider any final comments. d) To consider comments for strategic planning for the planning application 2019/0547/EIA e) To consider NDP event planning meeting updates and next steps 	
FC/24/268 Finance	To consider the following:				
	<ul style="list-style-type: none"> a) RFO Finance Report -To approve the Bank Reconciliation to 7th March 2024 b) To consider the payment schedule to 7th March 2024 c) To consider any grant requests and to receive and note any grant evaluation forms 				
FC/24/269 Policies / Governance	<ul style="list-style-type: none"> a) To consider the insurance renewal quote received b) To consider the annual calendar of meetings c) To note any FOIs/SARs received 				
FC/24/270 Personnel	<ul style="list-style-type: none"> a) To note the recruitment update report from chair of Personnel b) To consider the next steps in light of the above 				
FC/24/271 Asset Mgt & Events	<ul style="list-style-type: none"> a) To consider a proposal from SWR regarding a youth project/club b) To note that data from Vehicle Activated Signs has been extracted and will be presented at the next Full Council meeting, and to note that the units have been moved to new locations c) To consider the grass cutting contract specifically the SWR training pitch and to consider any amendments for 2024. d) To consider the request from 3 members to suspend Standing Orders 7.0A to agree to revisit a decision made within 6 months e) To reconsider the charges for the hire of Eversley Park f) To consider the report for the Best Kept Garden Competition and next steps g) To note 2024 allotment subs collection and the notice of plot fee increase for 2025 will begin week commencing 11th March. 				
FC/24/272 Environment / Projects	<ul style="list-style-type: none"> a) To consider the supporting local Neighbourhood Watch schemes and purchase of advertising materials. b) To consider the renewal quote received from Replay service agreement for the MUGA c) To note TCRP projects update d) To consider planning permission requirements for EPC carpark grasscrete extension e) To note progress on the emergency plan. f) To consider sports working group report and consider next steps g) To consider CCTV report following meeting with Mayfair h) To consider a report from the website working group i) To note planned SiETC town Easter Egg hunt 				
FC/24/273	To receive and note Representative Reports & Information Exchange				
FC/24/274	Correspondence:				
	<ul style="list-style-type: none"> a. To note list of correspondence circulated (not specifically dealt with on this agenda) 				
FC/24/275	To consider agenda items for the next meeting				

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FC/24/276	Date of next meeting – Monday 8 th April 2024

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