



Official Notice of an Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 22nd April 2024

Time: 7.15pm

Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the ordinary meeting of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer
17th April 2024

AGENDA

FC/24/307	To receive and approve reasons for absence a) To receive and note apologies for absence. b) To consider to approve reasons for absence.
FC/24/308	To note Dispensation Requests Any written requests for dispensation the Clerk may have received from Councillors.
FC/24/309	To receive Declarations of Interests from Members a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received
FC/24/310	Public Speaking session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).
FC/24/311	Reports from Other Authorities a) County Councillor b) Police, Neighbourhood Policing Team & other authorities
FC/24/312	a) To approve as a correct record the Minutes of the Full Council Meeting held on Monday 15 th April 2024 <i>Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</i>
FC/24/313	Councillor Vacancies: <u>There is currently 1 vacancy</u> a. To consider applications from eligible candidates for vacant Town Councillor seat. b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Town Council

<p>FC/24/314 Planning</p>	<p>a) Planning Applications to consider since the last meeting and acknowledged if date passed</p> <table border="1" data-bbox="279 226 1481 707"> <thead> <tr> <th><i>Date</i></th> <th><i>Planning portal ref</i></th> <th><i>Address</i></th> <th><i>Application details</i></th> <th><i>deadline</i></th> </tr> </thead> <tbody> <tr> <td>26/03/2024</td> <td>ZG2024/0299/AGN</td> <td>Sherburn Common Farm, Hodgsons Lane</td> <td>Prior notification for erection of an agricultural building to store straw and hay</td> <td>17/04/2024</td> </tr> <tr> <td>04/04/2024</td> <td>ZG2024/0324/PPP</td> <td>6 Church Meadows</td> <td>Lawful development certificate for proposed replacement of garage door with window</td> <td>30/05/2024</td> </tr> <tr> <td>27/07/2024</td> <td>ZG2023/0774/FULM</td> <td>Land South of Bartlett View and Rochester Row</td> <td>Reconsultation on planning application for the following reasons. Amended Plans, Additional Plans, Amended Information (Survey) & Additional Information.</td> <td>08/05/2024</td> </tr> </tbody> </table> <p>b) Planning Decision Notices – approved and declined 7 Damson Drive – Rear dormer extension ZG20240093HPA GRANTED</p> <p>c) To consider any Planning Enforcement Issues</p> <p>d) To receive an update on planning application 2019/0547/EIA – the proposed MSA at Lumby</p> <p>e) To consider ‘Call for Sites’ phase of work from the Local Plan Consultation</p> <p>f) To receive an update on the NDP launch event and to consider next steps</p>	<i>Date</i>	<i>Planning portal ref</i>	<i>Address</i>	<i>Application details</i>	<i>deadline</i>	26/03/2024	ZG2024/0299/AGN	Sherburn Common Farm, Hodgsons Lane	Prior notification for erection of an agricultural building to store straw and hay	17/04/2024	04/04/2024	ZG2024/0324/PPP	6 Church Meadows	Lawful development certificate for proposed replacement of garage door with window	30/05/2024	27/07/2024	ZG2023/0774/FULM	Land South of Bartlett View and Rochester Row	Reconsultation on planning application for the following reasons. Amended Plans, Additional Plans, Amended Information (Survey) & Additional Information.	08/05/2024
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<p>FC/24/315 Policies / Governance</p>	<p>To consider the review and adoption of the following policies:</p>																				
<p>FC/24/316 Personnel</p>	<p>a) To receive an update on staff skills audit and subsequent report</p>																				
<p>FC/24/317 Asset Mgt & Events</p>	<p>a) To consider tender applications for Fairways Park project</p> <p>b) To consider tender applications for SWR Polymeric surface</p> <p>c) To consider the Eversley Park lease revision</p> <p>d) To receive a verbal update on the Party in the Park</p> <p>e) To receive a verbal update on the Best Kept Garden Competition</p> <p>f) To consider an Eversley Park events contingency plan</p> <p>g) To consider a schedule for the Gala (setting up and manning the stall)</p>																				
<p>FC/24/318 Finance</p>	<p>To consider the following:</p> <p>a) To approve the Bank Reconciliation to 19th April 2024</p> <p>b) To consider the payment schedule to 19th April 2024</p> <p>c) To consider any grant requests and/or grant evaluations</p>																				
<p>FC/24/319 Environment / Projects</p>	<p>a) To receive an update on TCRP Projects and consider any next steps</p> <p>b) To consider the request from 3 members to suspend Standing Orders 7.0A to agree to revisit a decision made within 6 months</p> <p>c) To consider the grass and hedge cutting on Low Street</p> <p>d) To consider First Aid training course for councillors at EPC 14th June 2024</p>																				
<p>FC/24/320</p>	<p>To receive and note Representative Reports & Information Exchange</p>																				
<p>FC/24/321</p>	<p>Correspondence:</p> <p>a. To note list of correspondence circulated (not specifically dealt with on this agenda)</p>																				
<p>FC/24/322</p>	<p>To consider agenda items for the next meeting</p>																				

FC/24/323	Next meeting(s) Annual Town Council Assembly – Monday 13 th May 2024 (meeting of parishioners) Annual Town Council Meeting – Monday 20 th May 2024 (election of positions for municipal year)
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