



# Minutes of the Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

**Date:** Monday 15<sup>th</sup> January 2024

**Time:** 7.15pm

**Venue:** Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

**In attendance:** Cllr P Baumann, Cllr Tant-Brown, Cllr S Bradder, Cllr J Brook, Cllr D Buckle, Cllr N Commandeur, Cllr Fenton, Cllr M Jordan, Cllr G Limbert and Cllr M Ward.

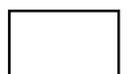
**Officers:** G Ashton, RFO and G Brennan, Deputy Clerk. In addition, 6 members of the public.

*Late arrivals: Cllr Commandeur*

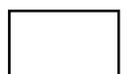
*The meeting opened at 7.15pm*

## MINUTES of the Ordinary Council Meeting

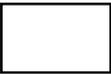
FC/24/209	<p><b>To receive and approve reasons for absence</b></p> <p>a) To receive and note apologies for absence. Apologies received in advance of the meeting from</p> <p>b) To consider to approve reasons for absence.</p> <p><b>Resolution: to approve Cllr Commandeur's notice of arriving late – Approved Unanimous</b></p>
FC/24/210	<p><b>To note Dispensation Requests</b></p> <p>Any written requests for dispensation the Clerk may have received from Councillors.</p> <p><b>None received</b></p>
FC/24/211	<p>To receive Declarations of Interests from Members</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.</p> <p>b. To consider any dispensation requests received.</p> <p><b>None received</b></p>
FC/24/212	<p><b>Public Speaking session (20 minutes)</b></p> <p>Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (&lt;3 mins).</p> <p>Resident 1 – A resident raised concerns/issues for those residents who will soon to be signing up for the Management Company on Phase 3 of the residential development off Bramley Park Avenue. For example, proposal for dog waste bins to be removed and the nature trail not be offered to the Management Company for management and rights of. In addition, the resident raised concerns over these issues directly to the developer and it appears that they have agreed to leave the dog waste bins in situ as part of the original planning consent.</p> <p>The same resident also raised concerns over a different planning application – Jacksons and the car parking spaces at the front. This legal issue over the 3 car parking spaces will need to be resolved between landowners.</p> <p><i>Cllr Ward arrived 7.20pm</i></p> <p>County Cllr Packham – spoken to Chair of Planning Committee and agreed a pre-committee meeting on the ZG2023/0774/FULM app (phase 4) and the Jacksons application prior to going to Planning Committee.</p>



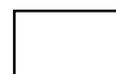
	<p><i>Cllr Commandeur arrived 7.21pm</i></p> <p>Resident 3 – re ZG2023/0774/FULM application (phase 3 at Rochester Row/Bartlett View), the resident explained that he has carried out an additional traffic survey to include both vehicle and pedestrian movements at Braeburn Road and Bramley Park Avenue (which are only 200 yds apart) (18% uplift suggested against the proposed planning application which will be significant). The resident recorded over 400 movements in a 1hr period at commuter hours (eg 8-9am and 3-4pm).</p> <p>Resident 4 – Cllr Buckle raised concerns on behalf of a resident who could not be present. Is there any news on the Pocket Park? Response from the Chairman is that the Council are doing everything they can to ensure that this project will be completed in the very near future. The main issue is the lighting and energy supply, the delay is with the energy supply.</p> <p>Resident 5 – Vote of Thanks to the resident in terms of collating car vehicular and pedestrian movements off Bramley Park Avenue, the traffic survey data is extremely comprehensive.</p> <p>Resident 6 – A resident has set up a “Sherburn Neighbourhood Watch” group on Facebook where residents can post information without waiting for admin approval. This is in addition to the other residents’ pages so that information about crime and disorder in the village does not get caught up with other resident posts. A concern raised over streetlights out on Rose Crescent but no specifics provided.</p>
<p><b>FC/24/213</b></p>	<p><b>Reports from Other Authorities</b></p> <p><b>a) County Councillor</b></p> <p>Update from Cllr Packham North Yorkshire Councillor</p> <p>Issues raised by North Yorkshire Councillor Cllr Packham provided the following report</p> <p><b>Party in the Park</b></p> <p>Since the last meeting the application for funding from the NYC Locality Budget has been approved providing £3650, which will be used to cover such issues as security and first aid.</p> <p><b>Budget</b></p> <p>The Council will approve the NYC Budget at a meeting on 21st February. Based on the Officer recommendations the B and D Council Tax in Selby would increase by about £100 if an increase of 4.99% is agreed giving a total band D rate across NYC of £1847.62. The financial settlement from Central Government represented a loss of 1.5 million. Without savings reserves would be exhausted by 2026/27. The Executive will put forward recommendations following a meeting on 23rd Jan. and I will report on these at the next meeting.</p> <p><b>Library</b></p> <p>Following SiETC offering to support the Library’s warm space scheme and the suggestion is that the council may like to give the Library a donation to pay for free coffee for the rest of the winter period to the end of March. Cllr Packham suggested that based on past usage this would be about 1000 drinks. A tally would be kept until 31st March and then an invoice provided to the Town Council on the basis of total consumption. Posters would make clear that the drinks are courtesy of Town Council. This would help Library finances. Whilst we have received enough income this year to cover both our costs and to put some money into contingency reserve for replacements and repairs, we are projecting a loss of more than £5000 next year as a result to the loss of rental income. The Council would effectively be benefitting residents with free drinks but also maintaining the current profit on drinks for the library to help address our funding problem. We are currently in the process of developing an action plan which will include other fund-raising initiatives to plug the budget gap.</p>



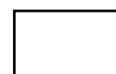
	<p><b>Sports Working Group</b>  Awaiting response form NYC regarding the funding for a report on the need for facilities. Have spoken to NYC about the part 2 of the Strategic Leisure Review which is the Leisure Investment Strategy.  Phase one will include:</p> <ul style="list-style-type: none"> <li>• Identification of current gaps in provision.</li> <li>• Identification of approximately 5/6 sites that require additional investment in order to become Active Well Being hubs and/or areas where there are identified gaps in provision to support active well being. Phase two will develop more detailed options in relation to the 5/6 identified sites from phase one including business and implementation plans.</li> </ul> <p>Need to start to progress this with the Town Council, Starmat and We are Sherburn. Meeting to be called by TC Working Group to set out scope, action plan and timetable.</p> <p><b>Police</b>  Cllr Packham has recently had a meeting with Sergeant Harry Wicks tomorrow to discuss general issues, including the view on Neighbourhood Watch.</p> <p><b>Meeting, Chair and Officers</b>  Propose monthly meeting with Chair and Officers, informal agenda based on issues raised by Town Council and NYC Councillor, prior to the first meeting of the month.</p> <p><b>Sherburn Train Station</b>  The shortcomings of the platforms at Sherburn Station for TPE  Issue of disabled access. Cllr Fenton had advised that there are problems elsewhere on the Network raised with MP.</p> <p><b>Highfields</b>  Before Christmas I spoke to the Executive Member for Finance and for Culture, Arts and Housing. This has not yielded any results, but I will follow this up with the additional information from a resident proved by the Deputy Clerk last week.</p> <p>Police, Neighbourhood Policing Team &amp; other authorities  David Gluck, Neighbourhood Development Consultant was in attendance to introduce himself and explain the process of the NDP application. He will be also attending the Community event on Saturday 20<sup>th</sup> January to speak to residents.</p>															
<p><b>FC/24/214</b></p>	<p>a) To approve as a <b>correct record the Minutes</b> of the Full Council Meeting held on Monday 11<sup>th</sup> December 2023 <i>Chairman to sign the Minutes. LGA(1972) Sch12 p41(1)</i>  <b>Resolution: to accept and approve the Minutes of the Full Council meeting held on Monday 11<sup>th</sup> December 2023 as a true and accurate record. 2 Abstentions.</b></p>															
<p><b>FC/24/215</b></p>	<p><b>Councillor Vacancies: <i>There are currently 2 vacancies</i></b></p> <p>a. To consider applications from eligible candidates for vacant Town Councillor seat. <b>No applications received.</b></p> <p>b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Town Council <b>No applications received</b></p>															
<p><b>FC/24/216</b>  Planning</p>	<p>a) Planning Applications to consider since the last meeting and acknowledged if date passed</p> <table border="1" data-bbox="288 1693 1501 1953"> <thead> <tr> <th><i>Date</i></th> <th><i>Planning portal ref</i></th> <th><i>Address</i></th> <th><i>Application details</i></th> <th><i>deadline</i></th> </tr> </thead> <tbody> <tr> <td>30/11/2023</td> <td>ZG2023/1242/HPA</td> <td>11 Bartlett Grove</td> <td>Erection of single storey extension to the rear of the property</td> <td>17/01/2024</td> </tr> <tr> <td>30/11/2023</td> <td>ZG2023/1288/FULM</td> <td>New Climax Works, Lancaster Close</td> <td>Extension to industrial building and associated external works</td> <td>17/01/2024</td> </tr> </tbody> </table>	<i>Date</i>	<i>Planning portal ref</i>	<i>Address</i>	<i>Application details</i>	<i>deadline</i>	30/11/2023	ZG2023/1242/HPA	11 Bartlett Grove	Erection of single storey extension to the rear of the property	17/01/2024	30/11/2023	ZG2023/1288/FULM	New Climax Works, Lancaster Close	Extension to industrial building and associated external works	17/01/2024
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	17/11/2023	NY/2023/0187/ FUL	Copley Lane Landfill, Coldhill Lane	Additional Landfill cell (Cell 8) and other infrastructure changes	08/01/2024
	10/11/2023	NY/2023/0181/ 73	Copley Lane Landfill, Coldhill Lane	Variation of condition No.1 of Planning permission Ref. C8/66/47K/PA for the continuation of landfill operations for inert construction and demolition waste and non-hazardous commercial and industrial waste and restoration	
		ZG2023/0660/ REMM	Land at former Airfield, Lennerton Lane	Reserved matters application including appearance, landscaping, layout and scale of approval 2018/0697/OUTM for the erection of employment floor space (Use Class B2/B8/ E(g)(i), with ancillary office accommodation; parking and servicing areas and landscaping	16/01/2024
	05/12/2023	ZG2023/1298/ HPA	1 Low Garth Road	Single storey garage	15/01/2024
	06/12/2023	ZG2023/1308/ DOC	Ultima Furniture Systems, Enterprise House, Enterprise Way	Discharge of conditions 04 (landscaping), 05 (solar panels scheme), 08 (construction management plan and 12, 13, 14 and (contaminated land) of approval 2022/0225/FULM	15/01/2023
	08/01/2024	ZG2023/1268/F UL	Land to junction with Wolsey Croft/Low Street	Proposed upgrading works to the existing streetscape on Low Street	30/01/2024
	<p><b>ZG2023/1242/HPA</b> - No comments</p> <p><b>ZG2023/1288/FULM</b> – Recommendations on page 5 from the ecological reports should be enforced as a condition of approval. TC objects to the removal and reduction of the existing tree line along the roadside, which acts as a screening barrier and benefits local wildlife. No clear measures for achieving a net gain in biodiversity from the proposal as it stands. (Cllr Baumann to collate written response)</p> <p><b>NY/2023/0187/FUL &amp; NY/2023/0181/73</b> – Comments to be submitted detailing concerns regarding air quality issues resulting from dust and additional vehicular activity. Concerns also raised about highways safety and cumulative impact of industrial activity on the local area. Request that the landfill operator engages and consults with the Town Council in registering in the Entrust Landfill Community Fund, provided they meet the eligibility criteria. (Cllr Baumann to collate written response)</p> <p><b>ZG2023/0660/REMM</b> – Previous comments from July yet to be addressed. Additional comments to be submitted detailing concerns over Highways Safety, including unusable public transport to and from units and the inadequate upkeep of our infrastructure, and the Environmental impact. (Cllr Baumann to collate written response)</p> <p><b>ZG2023/1298/HPA</b> – No comment</p> <p><b>ZG2023/1308/DOC</b> – No comment</p> <p><b>ZG2023/1268/FUL</b> – The council fully supports the proposal, which mirrors the rest of the work carried out in the Town Centre several years ago and will deliver much needed and long awaited safety and visual enhancements to the area.</p> <p>The Town Council believes the proposed one-way system would reduce the risk of vehicle-to-vehicle and vehicle-to-pedestrian conflicts and would support the business owner's decision with regard to the preferred direction of access.</p> <p>The Town Council also requests that the applicant considers whether there is any possibility of incorporating improvements to the lighting currently along Wolsey Croft (within the area covered by the proposals)</p> <p><b>Resolution: To collate and submit the comments above for each application. Unanimous</b></p> <p>b) Planning Decision Notices – approved and declined None received</p> <p>c) To consider any Planning Enforcement Issues None received</p>				
<b>FC/24/217</b> Policies / Governance	<p>To consider the review and adoption of the following policies:</p> <p>a) To consider an application to NYCC (LPA) to designate a Neighbourhood Area for SiETC</p>				



	<p>Through research for the creating of a NDP Steering Group to progress the application for a Neighbourhood Development Plan, it appears that Sherburn in Elmet is not a designated neighbourhood area. To this end, the RFO has written an application to NYC (LPA) for the attention of the Senior Planning Officer, Ryan King, to make the application. Proposed application letter circulated in the agenda pack.</p> <p><b>Resolution to approve the letter and the RFO will now send to North Yorkshire Unanimous</b></p> <p><b>Resolution: To approve the 2x publicity materials circulated.</b></p> <p>b) To consider the appointment of the Deputy Clerk as the Council's named inclusion ambassador</p> <p>This is a requirement of the Accessible Sherburn scheme, which the Council has already signed up to.</p> <p><b>Resolution to appoint the Deputy Clerk as the inclusion ambassador and note this on our website and in other relevant areas (eg. employee handbook, job description, etc.), and for the office to request media assets for publicity from the organisers - Unanimous</b></p>
<p><b>FC/24/218</b> Personnel</p>	<p>a) To receive and note an update on the Council vehicle purchase and consider the adoption of associated documents.</p> <p>Line needs to be added to state that the tracker and dash cam must be used at all times and that the company debit card is to be used for any expenses related to the van (i.e. diesel), in line with our scheme of delegation and expenses policies.</p> <p><b>Resolution to accept the policy based on the amendments being made listed above. Unanimous</b></p> <p><b>Resolution: For Cllr Limbert to send information to DC on how points on licences can be checked via Gov.uk.</b></p>
<p><b>FC/24/219</b> Asset Mgt &amp; Events</p>	<p>a) To consider quotes received for stage 1 of the SWR TCRP Project (Floodlights)</p> <p><b>Resolution to accept company 1 with the caveat that we ask that the proposed scheme is compliant with what the football club require. Unanimous</b></p> <p><b>Resolution: to check with the RFO if changes to the lease need to be implemented before the project funds can be spent. Unanimous</b></p> <p>b) To nominate a council member to provide liaison between NYCC and the council to provide updates on the Highfields play area</p> <p><b>Resolution – Cllr Buckle and an officer to work together on Highfield issues moving forward, with a TC officer present at meetings with NYC. Unanimous.</b></p> <p>c) To receive and consider an update relating to the playground at Highfields Negotiations ongoing. Cllr Packham to continue pushing with the support of the Town Council. The current issues are twofold: firstly, there are immediate health and safety concerns about the site in its current state of upkeep. These need to be addressed by NYC as a matter of urgency and the TC has raised this with them already. Secondly, that the TC may be willing to agree a transfer of ownership, subject to sufficient funding being provided as part of any handover.</p> <p><b>Resolution to investigate if it is possible to secure funds set aside by Selby District Council, either through Two Ridings funding or any unspent legacy project funding. Unanimous</b></p> <p>d) To receive an update on the Council Community Event 20<sup>th</sup> January and consider any next steps</p> <p>The Deputy Clerk updated council on the forthcoming event, 7 Councillors agreed to attend alongside representatives from North Yorkshire and MP Keir Mather.</p>



**Resolution to agree a £250 budget for miscellaneous costs associated with the event (e.g. printing and refreshments costs) for this or similar events – Unanimous.**

e) To receive an update on Picnic in the Park 2024 consider any next steps. Planning meeting 24/1/24. Cllr Buckle confirmed that the additional page planned to go in this edition of The Resident will be paid for out of the agreed budget.

**Resolution for the RFO to enquire about being VAT registered for future events and a report to go back to council before the end of the financial year outlining positives/negatives - Unanimous**

**FC/24/220**  
Finance

**To consider the following:**

a) RFO Finance Report - *To approve the Bank Reconciliation and payment schedule to 11<sup>th</sup> January 2024*

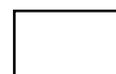
**Resolution - Approved £16k budget for the vehicle purchase in Scribe Unanimous**

**Bank Reconciliation at 15/01/2024**

Cash in Hand 1/4/2023		£ 432,805.36
<b>Add</b>		
Receipts 01/04/22 - 15/01/2024		£ 533,320.83
		£ 966,126.19
<b>Subtract</b>		
Payments 01/04/22 - 15/01/2024		£ 253,132.98
<b>A Cash in Hand 15/01/2024</b>		<b>£ 712,993.21</b>
<i>Cash in hand per Bank Statements</i>		
Petty Cash	15/01/2024	£ -
Co-op 95 Day Notice (savings ac)	15/01/2024	£ -
Instant Access (savings ac)	15/01/2024	£ 6,663.65
Community Direct + (current ac)	15/01/2024	£ 534,562.42
Cambridge Building Society (savings ac)	15/01/2024	£ 85,000.00
Cambridge & Counties BS (savings ac)	15/01/2024	£ 85,536.96
Loughborough BS (savings ac)	15/01/2024	£ 1.00
		<b>£ 711,764.03</b>
Less Unpresented Payments		£ 9,766.72
		£ 701,997.31
Plus Unpresented Receipts		£ 10,996.00
<b>B Adjusted Bank Balance</b>		<b>£ 712,993.31</b>

**Resolution Bank Reconciliation and payment schedule approved- unanimous**

V#	Costcentre	Expenditure	Description	Amount
#405	Parish Admin	delegatedGB	Amazon Marketplace - picture frame for parish map 80x80	£19.99
#407	Utilities	DD	Hutchinson 3G 18 Dec 2023	£30.00
#409	Parish Admin	delegatedGB	Amazon marketplace - A1 yearly calendar	£11.98
#408	Utilities	delegatedGB	Lebara Mobile UK - sim card for iPad	£1.99
#411	Parish Admin	delegatedGB	Viking Direct - 3505917	£84.71
#429	Project	delegatedGB	Carstar - Vehicle deposit	£500.00
#370	subscriptions	DD	Sage Payroll	£9.96
#423	Utilities	DD497342	Scottish Water Business Stream - SWR field	£ 8.00
#424	Utilities	DD497345	Scottish Water Business Stream - EPC sports ground	£ 10.00



#425	Utilities	DD497341	Scottish Water Business Stream - Fairways	£ 15.00
#426	Utilities	DD497344	Scottish Water Business Stream - Cattle Trough, Allotments	£ 35.00
#427	Utilities	DD497343	Scottish Water Business Stream - SWR Clubhouse	£ 38.00
#428	Utilities	DD497340	Scottish Water Business Stream - EPC building	£ 120.00
#420	Parish Admin	29209767	D3 Office Group - INV#o-4713355	£55.93
#422	Utilities	29209985	Onecom Limited - 901306	£14.49
#431	Parish Admin	delegatedGB	Microsoft GO3	£37.08
#433	Utilities	29658041	Onecom Limited - 875454	£86.96
#434	Defibrillators	29658186	Defibshop - electrode pads	£375.00
#INC 57	Allotments	fasterpayment	Plot 11 - allotment income	£1.50
#445	VehicleAMM	29687504	Car Star (Leeds) Ltd - balance on van purchase	£14,684.80
#446	VehicleAMM	delegatedGB	Aviva - Annual Van Insurance	£767.62
#447	VehicleAMM	bycardGB	DLVA - van tax	£320.00
#421	Utilities	29209985	Onecom Limited - 901306	£72.47
#410	Loanrepayment	DD	PWLB - 1/2 yearly payment	£766.02
#454	Staffing	DD	NEST Contributions - DEC & January	£1,316.21
#444	Utilities	DD	Hutchinson 3G 18 Jan 2024	£30.00
#442	Utilities	DD	E-On Next INV-0041	£122.73
#430	Audit	29658626	Account-ant Yorkshire Ltd - interim audit	£400.00
#436	Roomhire	29658825	Eversley Park Centre Committee - TC meetings DEC	£33.00
#437	EPC	29659043	Eversley Park Centre Committee - Meals on Wheels	£59.40
#438	EPC	29659221	Eversley Park Centre Committee - Cleaners Wages	£28.60
#439	Grants	29659513	Sponsorship of Sherburn in Bloom - annual grant	£250.00
#440	Teasel CIC	29659580	Portakabin Ltd - Inv909464207	£24.00
#441	GrassCutting	29659707	Shed Grounds Maintenance Ltd - INV27642	£1,404.00
#443	YorkshireDay	29678853	Creative Shed Agency Ltd - INV-CS183541	£62.40
#448	General LAP	29714539	Align Property Partners Ltd	£2,418.19
#449	YorkshireDay	29714652	The Old Girls' School - In1351	£17.50
#450	EPC	29932510	SCE Plumbing & Heating Services	£75.00
#461	Staffing	29933400	HMRC Jan - 585PK001145812410	£3,238.48
#462 -6	Staffing	29933532	Salaries - JAN (includes TOIL payment for RFO)	£9,416.62
#455	Training	29932593	YLCA - INV1396	£33.40
#458	Grants	29933062	SVS- Sherburn Visiting Scheme grant	£15,000.00
	Utilities	DD497342	Scottish Water Business Stream - SWR field	£ 8.00
	Utilities	DD497345	Scottish Water Business Stream - EPC sports ground	£ 10.00
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	Utilities	DD497340	Scottish Water Business Stream - EPC building	£ 120.00
	subscriptions	DD	Sage Payroll	£12.00
	Teasel CIC		Portakabin - INV	£24.00
	Utilities		Onecom Limited	£86.96



	<p><b>b) To receive and note the VAT return for quarter 3 of £4,017.54</b></p> <p><b>c) To receive and note the Internal Audit Report and to consider any recommendations.</b></p> <p>Comprehensive and positive internal audit report received and noted. Councillors were reminded of obligations to engage with our internal controls process (on a rotational basis) and that those who have yet to take the Off to a Flying Start course should aim to do so before the end of the financial year if possible.</p> <p><b>d) To consider any grant applications – none received.</b></p>
<b>FC/24/221</b> Environment / Projects	<p>a) To receive an update on the Wolsey Croft traffic survey Update on the survey and responses shared with councillors. Deadline mid February.</p> <p>b) To receive and note the decarbonisation report for EP and Rugby Club to consider recommendations. Recommendations from the report discussed. <b>Resolution to arrange meetings with Eversley Park Centre and the Rugby Club to discuss the reports and potential ways of moving forward, prioritising recommendations from the report to address LED lighting, insulation and solar panels. Unanimous</b> <b>Resolution – For the office to research grants available, such as shared prosperity, and for appropriate applications to be made using delegated authority. Opportunities for match funding should be discussed with leaseholders. Unanimous</b> <b>Resolution – Cllr Jordan to contact Ray Newton at Monk Fryson Comm Centre to arrange a meeting with councillors and officers to discuss their recent decarbonisation works completed and to share experiences. Unanimous</b></p> <p>c) To note Trans Pennine train issues at Sherburn Train Station and consider next steps. <b>Update – disabled access is impossible at Sherburn</b> <b>Keir Mather MP has been notified and will be attending our Community Event Saturday 20<sup>th</sup> January. Cllr Packham to speak Keir Mather and see if there is anything SiETC can provide in support of local issues. Unanimous</b></p>
<b>FC/24/222</b>	<p>To receive and note Representative Reports &amp; <b>Information Exchange</b> Cllr Tant Brown attended a High School interviews event – Officers to identify if there are any opportunities for councillors to work with local schools. Cllr Buckle to send contact details for Owen Jeffers following his recent award so we can arrange the agreed plaque for a bench of recognition. Cllr Commandeur updated council on lead poisoning potential from the airfield. Low levels found following testing. Air quality survey completed in the past by SDC to be revisited by the AQ Working Group.</p>
<b>FC/24/223</b>	<p><b>Correspondence:</b></p> <p>a. To note list of correspondence circulated (not specifically dealt with on this agenda)</p> <p>a. Fallen tree in Eversley Park (action taken to resolve)</p>
<b>FC/24/224</b>	To consider agenda items for the <b>next meeting - Friendship benches</b>
<b>FC/24/225</b>	Date of next meeting – Monday 5 <sup>th</sup> February 2024

The meeting closed at 21:26

Chairman's signature: \_\_\_\_\_

Date: \_\_\_\_\_

