



SHERBURN-IN-ELMET
TOWN COUNCIL

Minutes of the Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 5th February 2024

Time: 7.15pm

Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

In attendance: Cllr P Baumann, Cllr Tant-Brown, Cllr S Bradder, Cllr J Brook, Cllr D Buckle, Cllr N Commandeur, Cllr Fenton, Cllr M Jordan, Cllr G Limbert and Cllr M Ward.

Officers: G Ashton, RFO and G Brennan, Deputy Clerk. In addition, 2 members of the public.

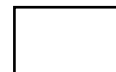
Late arrivals:

early departures:

The meeting opened at 7.15pm

MINUTES of the Ordinary Council Meeting

FC/24/226	<p>To receive and approve reasons for absence</p> <p>a) To receive and note apologies for absence. None received.</p> <p>b) To consider to approve reasons for absence. - None received.</p>
FC/24/227	<p>To note Dispensation Requests</p> <p>Any written requests for dispensation the Clerk may have received from Councillors. None received.</p>
FC/24/228	<p>To receive Declarations of Interests from Members</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.</p> <p>b. To consider any dispensation requests received</p>
FC/24/229	<p>Public Speaking session (20 minutes)</p> <p>Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins). Resident 1 – request for an additional waste bin on the eastern side of the road on Low Street. There are no bins between Starkeys and Prospect Farm. Clerk confirmed that the Council are currently looking at this but the Persimmon/Redrow estate roads are yet to be adopted. Hedge near Braeburn Road up to the snicket (unadopted as it stands). The responsibility of the hedges is the landowners. County Cllr Packham offered to contact highways.</p>
FC/24/230	<p>Reports from Other Authorities</p> <p>a) County Councillor – prepared written report detailed below from Cllr Packham.</p> <p>(1) Emergency Plan</p> <p>I am meeting Town Councillors and Officers on the afternoon of this Town Council Meeting to discuss Community Resilience and the updating of the Community Emergency Plan. Officers at NYC have offered to advise on this and I will ask them to arrange a meeting with the Town Council if required. On this issue I am getting reports about highway flooding in Kirkgate and Low Street which I have taken up again with the NYC Highways. Progress made in the first meeting held on 5th February.</p> <p>(2) Locality Budget</p> <p>As you are aware NYC allocates 10k per division for community projects. I have used the Resident magazine to ask for bids, and this year I have spent the allocation as follows:</p> <ul style="list-style-type: none"> • Prostate Cancer screening, organised by Elmet Lions. • First Aid at work course for staff and volunteers, SVS.



- Transport and activities for young carers – Carers Resource.
- Tables for the Old Girls School – Sherburn and Villages Community Trust
- Party in the Park First Aid and Security- Sherburn Town Council
- Santa’s Sleigh, reindeer/Santa suits, improved music system – Elmet Lions
- Help paying insurance premium for 2024/25 Community Minibus.

All of these projects are monitored to ensure the money is spent for the approved purpose.

(3) Sherburn and Villages Community Library

As a result of your generous donation of £500, and an additional £500 from NYC funding, we have been able to offer free hot and cold drinks in the library throughout February and March. We have erected posters to ensure residents are aware of the source of our funding. Thanks, on behalf of the Library Management Group. We are still facing a shortfall in our income next year and are looking at ways we can address this going forward. Since taking over the library we have always managed to balance the budget with fund raising and one-off grants as well as annual contributions from the Town and Parish Councils, and for the last few months by renting part of the office space, a lease that comes to an end in March. I know this Council are keen to support the library going forward and I will continue to update you on the financial position at future meetings. We will be redecorating the library toilet in February with grant aid that must be spent this financial year.

(4) Sport facilities

I will be joining Town Councillors, representative from We Are Sherburn, including from the schools, sports clubs and Community Trust at a public meeting at the Gymnastics Club tomorrow (Tuesday) to discuss the need for sport and leisure facilities in the town. I have already had some discussions with your Chair on this issue and I hope the Town Council will join me in leading the work needed to seek these additional facilities. In the last year of Selby District Council, the Leader, Mark Crane, set aside £6000, at the request of Sherburn Councillors, to update a report on the need for facilities for us to use in bidding for funding. This money was to be paid to the High School, but subsequent discussion with the STARMAT Trust suggests that they would take this grant money and pay for the report. The report is primarily aimed at justifying new facilities at the High School for joint school and community use; and the Trust are interested in pursuing this as an option. The money is now held by NYC and officers have confirmed that the £6000 grant is still available and could be paid to STARMAT subject to it being awarded this financial year. I will have discussions with your Working Group and STARMAT, as well as the consultant who originally quoted to do this report in the next couple of weeks to try and progress this in the short time available. It is important to progress this now as NYC will be developing a Leisure Investment Strategy this year which amongst many other things will be looking at gaps in provision. I think we all agree that the lack of a large and accessible indoor space for sports in Sherburn, whether it is just a simple sports hall or something more sophisticated, is a clear gap in local provision given the recent growth of the Town.

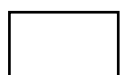
(5) Sherburn Station

Last month I reported the issue of the platform at Sherburn Station, which is too low for Trans-Pennine Trains and is causing accessibility issues for residents. I have taken this up with our MP Keir Mather and Northern, which runs this station, has now agreed to follow up these concerns with Network Rail. Thanks to Councillor Tommy Fenton for his advice on this.

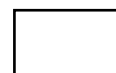
(6) Highfields

I have again taken this issue up with NYC, asking for a response to my initial concerns expressed last Autumn about the state of the present facilities and the failure to implement a scheme developed by Selby District Council. I will report back to your Clerk as soon as I have additional information and will continue to press for action. I attach a summary of the Committees I belong to at North Yorkshire and their functions for information, and to give you an idea of the workload for Councillors over and above casework and local meetings.

b) Police, Neighbourhood Policing Team & other authorities – none present.



FC/24/231	<p>a) To approve as a correct record the Minutes of the Full Council Meeting held on Monday 15th January 2024. <i>Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</i> Resolution: to accept and approve the minutes of the full council meeting held on Monday 15th January 2024. Unanimous.</p>																				
FC/24/232	<p>Councillor Vacancies: <i>There are currently 2 vacancies.</i></p> <p>a. To consider applications from eligible candidates for vacant Councillor seat. No applications received.</p> <p>b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Town Council - None received.</p>																				
FC/24/233 Planning	<p>a) Planning Applications to consider since the last meeting and acknowledged if date passed</p> <table border="1" data-bbox="296 555 1481 999"> <thead> <tr> <th data-bbox="296 555 437 622">Date</th> <th data-bbox="437 555 608 622">Planning portal ref</th> <th data-bbox="608 555 842 622">Address</th> <th data-bbox="842 555 1310 622">Application details</th> <th data-bbox="1310 555 1481 622">deadline</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 622 437 745">3/1/2024</td> <td data-bbox="437 622 608 745">ZG2024/0005/DOC</td> <td data-bbox="608 622 842 745">Land between Moor Lane and Low Street</td> <td data-bbox="842 622 1310 745">Discharge of condition 2 of planning approval 2014/0321/REM Reserved matters application for the erection of 249No. dwellings following outline approval 2012/0400/EIA (8/58/675Y/PA) on Phase 2</td> <td data-bbox="1310 622 1481 745"></td> </tr> <tr> <td data-bbox="296 745 437 831">8/1/2024</td> <td data-bbox="437 745 608 831">ZG2023/1306/FUL</td> <td data-bbox="608 745 842 831">Fulton Foods, 8-8A Low Street</td> <td data-bbox="842 745 1310 831">External and internal alteration works to former retail unit to create new bar deli restaurant</td> <td data-bbox="1310 745 1481 831">6/2/2024</td> </tr> <tr> <td data-bbox="296 831 437 999">8/1/2024</td> <td data-bbox="437 831 608 999">ZG2024/0015/FULM</td> <td data-bbox="608 831 842 999">Hodgsons Lane</td> <td data-bbox="842 831 1310 999">Erection of 16 dwellings (to replace 9 dwellings) to facilitate replan of development approved under planning permissions 2016/1409/OUTM and 2020/0354/REMM, to increase overall development from 150 to 157 dwellings</td> <td data-bbox="1310 831 1481 999">21/2/2024</td> </tr> </tbody> </table> <p>ZG2024/0005/DOC – Good to see that the football pitches are still part of the plan. No comments from the Council.</p> <p>ZG2023/1306/FUL – Promising planning application, positive responses from local residents. Discussion in respect of the proposed outdoor space and seating to the footpath.</p> <p>Request to see accurate drawings of the decking/outside area and how close to the existing footpath this will be. Support and welcome the application in principal but some concerns raised about the aesthetic and imposing nature of the outdoor area, the distance from the current highway footpath and the impact on pedestrians in the area. Possible suggestion of cycle racks to support an active travel plan.</p> <p>Resolution: to approve the comments above for submission to the Planning Portal. 3 abstentions.</p> <p>ZG2024/0015/FULM – No detriment to the whole proposal but would like to have seen a greater share of affordable homes in the additional increase of 7 additional houses. There is clear demand for 1,2 and 3 bedroom homes. No objections as long as the current rate of social housing is not reduced and previous DOCs are upheld. Originally 150 dwellings, approved 2017 and 2020. New revision proposed increases no. of 1/2/3 bed houses (vs 4 & 5) due to reduced demand in larger properties. 3 of 7 new homes to be affordable. In total, 63 of 157 dwellings will be affordable (achieves 40%). Applicant estimates six additional movements in both the AM and PM peaks from the 7 additional houses. Applicant highlights that the NYC target range for 1-beds is up to 10%, but is only able to accommodate 1% on the site (all of which are part of this revision).</p> <p>Resolution: to approve the comments above for submission to the Planning Portal. 1 against.</p>	Date	Planning portal ref	Address	Application details	deadline	3/1/2024	ZG2024/0005/DOC	Land between Moor Lane and Low Street	Discharge of condition 2 of planning approval 2014/0321/REM Reserved matters application for the erection of 249No. dwellings following outline approval 2012/0400/EIA (8/58/675Y/PA) on Phase 2		8/1/2024	ZG2023/1306/FUL	Fulton Foods, 8-8A Low Street	External and internal alteration works to former retail unit to create new bar deli restaurant	6/2/2024	8/1/2024	ZG2024/0015/FULM	Hodgsons Lane	Erection of 16 dwellings (to replace 9 dwellings) to facilitate replan of development approved under planning permissions 2016/1409/OUTM and 2020/0354/REMM, to increase overall development from 150 to 157 dwellings	21/2/2024
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b) Planning Decision Notices – approved and declined
 ZG2023/0786/HPA – 3 Wolsey Close. Demolition of existing garage and porch and replacement with granny annexe/bedroom extension with en suite shower room to side of existing dwelling – GRANTED
 ZG2023/1058/FUL - G R Electrical Services Ltd, Merlin House, Aviation Road. Erection of link building extension – GRANTED
 ZG2023/0826/FUL – Co-Op Leeds, Finkle Hill. Alterations to existing building to include new steel external doors, redecoration of front entrance fenestration, insertion of Amazon and Inpost lockers on side elevation together with installation on the roof of new gas cooler, 3 new AC units and, new enlarged access hatch together with external works including 2 new trolley shelters in car park, bollards and replacement LED lighting. GRANTED

c) To receive feedback following the site visit relating to ZG2023/0774/FULM – Land south of Bartlett View and Rochester Row. The erection of 108 dwellings and associated works.

A site visit took place on Thursday 1st February with members, residents and officers to discuss the road safety aspects of the planning application with the NYC Highways Engineer, James Welsh. A series of key issues were raised and circulated with James after the meeting. Key issues included Draft SLP with clear stipulation for all vehicular access off Low Street to SHER-H; internal visibility splays on the planning app but also on Rochester Row/Conference Court do not meet minimum requirements, TA data used is from 2012, RTC % are based on junction modelling software and there is no real data trawl. Request from those present to circulate additional planning comments to Officer.

Resolution: to send the key issues raised from the meeting onto the Planning Portal for submission to the Planning Officer. Unanimous.

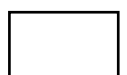
d) receive update on the Neighbourhood Development Plan/consider next steps. The Council have received notification of a successful grant application to Locality for £2,400. Meetings are arranged for 26th February and 29th April with a community engagement event planned for 13th April. Representation at the first meeting from council members, SAVCT, SVS, We are Sherburn, with a suggestion for other interested stakeholders to be invited along to the next meeting.

FC/24/234
 Finance

To consider the following:

a) RFO Finance Report - *To approve the Bank Reconciliation to 31st January 2024*
Bank Reconciliation at 31/01/2024

Cash in Hand 1/4/2023		£	432,805.36
Add			
Receipts 01/04/22 - 31/01/2024		£	537,895.60
		£	970,700.96
Subtract			
Payments 01/04/22 - 31/01/2024		£	286,567.02
A Cash in Hand 15/01/2024		£	684,133.94
<i>Cash in hand per Bank Statements</i>			
Petty Cash	31/01/2024	£	-
Co-op 95 Day Notice (savings ac)	31/01/2024	£	-
Instant Access (savings ac)	31/01/2024	£	6,663.65
Community Direct + (current ac)	31/01/2024	£	513,499.17
Cambridge Building Society (savings ac)	31/01/2024	£	85,000.00
Cambridge & Counties BS (savings ac)	31/01/2024	£	85,857.33
Loughborough BS (savings ac)	31/01/2024	£	1.00



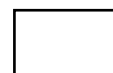
Less Unpresented Payments	£ 691,021.15
	£ 17,883.21
	£ 673,137.94
Plus Unpresented Receipts	£ 10,996.00
B Adjusted Bank Balance	£ 684,133.94

b) To consider any grant requests and to receive and any grant evaluation forms Sherburn Art Club have submitted an application for £1,000 towards their meetings and the booking of demonstrations, professional artists and guest speakers/workshops. Suggestion that the Art Club events are FOC and publicised to Sherburn residents to encourage an increase in membership.

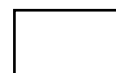
Resolution: to approve the grant donation to Sherburn Art Club for £1,000 on receipt of an adopted Safeguarding Policy & Equal Opportunities Policy. In addition a marketing plan of the events and that they are FOC to Sherburn residents. 1 against, 1 abstention.

c) To consider the payment schedule to 31st January 2024

Date	V	Payment	Description	Amount
12/01/2024	#451	delegatedDV	Howdens Joinery	£11.18
15/01/2024	#469	bycardGB	Amazon Marketplace	£12.83
15/01/2024	#470	bycardGB	Amazon Marketplace	£49.90
15/01/2024	#471	bycardGB	Amazon Marketplace	£14.09
17/01/2024	#453	direct debit	Lebara Mobile UK - sim card for iPad	£1.99
17/01/2024	#452	bycardDV	Southlands - Fuel for van	£44.67
18/01/2024	#472	bycardGB	Amazon Marketplace	£48.16
22/01/2024	#INC58	receipt	North Yorkshire Council - Locality Budget	£3,654.40
24/01/2024	#INC59	receipt	Walking Football	£120.00
24/01/2024	#473	bycardGB	Amazon Marketplace - hanging files?	£54.97
24/01/2024	#474	bycardDV	Toolstation	£25.47
24/01/2024	#475	bycardDV	Selby Carpets	£20.00
24/01/2024	#476	bycardDV	Howdens Joinery	£13.25
24/01/2024	#477	bycardDV	Homebase	£22.50
24/01/2024	#478	bycardDV	Homebase	£11.50
25/01/2024	#483	bycardDV	Amazon Marketplace - whiteboard noticeboard	£26.95
25/01/2024	#484	bycardGB	SLCC Membership - G Brennan (to 28 Feb 2025)	£288.00
26/01/2024	#485	bycardGB	Amazon Marketplace - 2x picture frames	£21.99
26/01/2024	#INC60	receipt	Monk Fryston JFC	£240.00
26/01/2024	#INC61	receipt	Monk Fryston JFC	£75.00
26/01/2024	#INC62	receipt	South Milford FC	£75.00
29/01/2024	#482	30171943	SIECT - Warm Spaces project - grant donation	£500.00
30/01/2024	#INC63	receipt	Monk Fryston FC	£ 90.00
31/01/2024	#494	bycardDV	Inneva Group Limited - Roof racks for Van	£163.20
31/01/2024	#456	29932646	Expenses - Cllr Buckle photoprints	£30.65
02/02/2024	#457	29932811	North Yorkshire Council - INV240005609	£758.20
09/02/2024	#467	30069770	S & JK Decorating - INV17654/1	£365.00
09/02/2024	#459	29933169	Onecom Ltd - INV906677	£86.96
09/02/2024	#460	29933242	Portakabin - INV 909466678	£24.00
31/01/2024	#468	DD	Sage Payroll - UK-04127221	£12.00
09/02/2024	#480	30069762	Expenses recharge - GB SIECT A3 colour printing	£14.00



	09/02/2024	#479	30069789	Starboard Systems Ltd - INV-5265 annual subs for allotments package	£417.60
	09/02/2024	#481	30069750	Expenses Gbrennan - refreshments for event	£6.33
	28/02/2024	#493	30254113	Mayfair Fire & Security-repair of cameras at Co-op	£143.70
	28/02/2024	#492	30253862	Denby Security Services - STC007	£771.42
	28/02/2024	#495	30265766	SLCC Membership - G Ashton (to 28 Feb 2025)	£284.00
	28/02/2024	#496	30298969	Shed Grounds Maintenance: INV-27951	£1,404.00
	<p>To note that the Q3 VAT Return has been received of £4,017.54 received into the account on 4th February and to note additional invoice to Denby which wasn't on the December payment schedule (£693.85).</p> <p>Resolution: to note the Bank reconciliation to 31 January 2024 and to approve the payment schedule. Unanimous.</p> <p>A discussion ensued in respect to utility bill and the water costs at EPC.</p> <p>Resolution: to investigate the water bill at EPC with a review from the provider of water usage and any potential leakages. Unanimous.</p> <p>d) To note a donation of £500 to SiECT Warm Spaces towards tea and coffee.</p> <p>As a consequence of discussions in the meeting on 15th January 2024 and a resolution in the December meeting to commit to support this project, the RFO has used delegated powers to transfer £500 to SAVCT (Sherburn and Villages Community Trust).</p> <p>e) To consider quotes for SWR replacement door.</p> <p>Suggestion to re-purpose the budget from SWR Play area. UPVC or metal door options, robustness of materials used.</p> <p>Resolution: to approve the purchase of quotation 1 for a metal door replacement. 1 abstention.</p>				
FC/24/235 Policies / Governance	<p>a) To consider any additional policies or Governance matters – none.</p> <p>b) To receive an update on recent Charity Trustees Meeting/SWR lease agreement.</p> <p>The Chair reminded all councillors that they are collective trustees of the Finkle Hill Recreation Ground charity, with equal responsibility for legal matters relating to how it is run. If they cannot attend trustee meetings they needed to provide apologies to ensure that meetings can be planned accordingly</p> <p>Resolution: To note that the re-drafted lease agreement will now go back to the solicitor for instruction. Unanimous</p> <p>c) To approve the minor amendments to the Neighbourhood Development Plan Terms of Reference.</p> <p>Councillor quorum is 3. Cllr Sarah Bradder request to be added to the committee.</p> <p>Resolution: to approve and adopt the revised Terms of Reference with the addition of Cllr Bradder. Unanimous.</p>				
FC/24/236 Personnel	<p>a) To consider any urgent personnel issues and to receive minutes of personnel committee meetings (if applicable)</p>				
FC/24/237 Asset Mgt & Events	<p>a) To consider the grass cutting maps at Sherburn White Rose playing fields.</p> <p>The Charity trustee has highlighted that the Council are currently paying for and have contracted to cut the grass at the bottom pitch which is land not within the red line boundary of Finkle Hill Recreation ground. It is privately owned land which the football club have use of. The consideration for members as this has now been highlighted by the trustees, is do the Council wish to continue cutting the grass of privately owned land. Options for consideration, to continue with the status quo, to stop immediately ie the financial year end or to recharge SWR Club Ltd for the additional cut(s) going forward.</p>				



Action(s) required/recommended: 1. To continue with the status quo 2. To stop grass cutting of the bottom pitch at the financial year end 3. To recharge SWR Club Ltd for the additional cut(s) going forward (ie from 01 April 2024).

Resolution: to establish the costs associated with the cutting of the bottom pitch each year. 2 abstentions.

Contract updates for the grass cutting contracts.

Review of contract with regard to the wildflower areas, quotes for doing what was intended on the original tender.

Resolution: to establish a contract review with the contractors prior to starting the 2024 cutting season. Unanimous.

- b) To consider providing financial support for energy and efficiency projects for SWR following the Align decarbonisation report.

Cllr Limbert introduced the agenda item and explained that energy costs are currently in the region of £12,000 per year. SWR are looking to apply for funding to support a carbon neutral output with a solar panel system to be installed at the Clubhouse. Hot water immersion heaters will also be installed and the solar batteries will store energy for running these over the summer. Air heat source pumps were looked at but were prohibitively expensive. Proposal for all lighting to be changed to LED, sensor lights. Quotations are circa £5-6,000. In total, the cost will be circa £63,960 inc VAT. 20% needs to be match funded, a total of £12,792. Energy costs are around £1,000 a month currently. Cllr Limbert explained that SWR Clubhouse could be used as a “pioneer carbon reduction community group” to share this with other local community groups as they navigate through the process.

Cllr Limbert left the room.

Resolution: to note that the Charity Trustee have provided consent to support the project and grant to North Yorkshire Council in principle providing landowners’ consent. Unanimous.

Resolution: to approve the financial commitment and match fund of up to 20%, totalling £12,792 as a final funding source. Funds will be released up to £12,792 subject to the SWR Club providing evidence of grant applications to a variety of sources. Unanimous.

Cllr Limbert returned

- c) To consider application for a Town Council gala stall and next steps

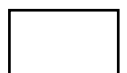
Cllr Buckle has a commercial marquee stored in the portakabin. Suggestion that this marquee is used for the Town Council to have a “stall” and representation at the Gala, a main village event; this would be a double stall (circa £60) with the potential for tables and chairs, display boards etc inside on Saturday 18th May 2024.

Resolution: to approve 2 stalls for the Gala to provide Town Council representation. Unanimous.

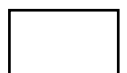
- d) To consider an insert of an advertisement of the council in the gala programme

Resolution: to approve a full page additional advert for the Gala programme at a cost of £100. (advert 1 is the Picnic in the Park). Unanimous.

e) To receive and note the Picnic in the Park meeting report 24th January
Last meeting discussed food stalls to be included at the event, layout changes. No cricket matches planned for the day of the event.



	<p>f) To consider other potential town events for 2024 (beer festival, best kept garden, Christmas)</p> <p>Selby town put on circa 20 events a year, Tadcaster put on 6 community events a year. Suggestion that Sherburn put on a supplementary event to the Picnic in the Park event. Monk Fryston run a beer festival as do Selby. Suggestion to contact these 2 communities to see how they run their events (ie straw bales and marquees or inside). Clerk suggested a christmas event – Sunday 15th December 2024, Christmas market, brass band at EPC, carols, Elmete Lions Santa Sleigh: both inside EPC and in the car park.</p> <p>Resolution: to contact Monk Fryston and Selby community groups who already run successful beer festivals.</p> <p>Resolution: to gather further information before proceeding with the Christmas market idea. 3 for, 6 against, 1 abstention.</p> <p>Counter Resolution: for office staff to book the venue and the brass band for Sunday 15th December 2024. 1 against.</p> <p>g) To note feedback and attendance at the Community Event held on 20th January – well attended with over 150 residents and 8 members.</p> <p>h) To consider an additional commercial refuse bin at EPC</p> <p>Resolution: to approve the additional commercial refuse bin at EPC. Unanimous.</p>
<p>FC/24/238 Environment / Projects</p>	<p>a) To receive an update and consider next steps on TCRP projects</p> <p>To note that the new telegraph pole has now been erected at EPC entrance (4th February) but as yet the transfer of cabling and taking down of the old pole has not been completed. Openreach to advise.</p> <p>Cllr Limbert requested that the multi polymeric surface at SWR tender documentation be prepared as soon as possible.</p> <p>b) To consider the approval of the tender documentation for The Fairways Legacy project</p> <p>Suggestion that the bowling hut building needs to be reviewed by a contractor to assess any work required.</p> <p>Resolution: to approve the tender documentation for The Fairways Legacy project with the consultant. Unanimous.</p> <p>c) To consider a request from the U3A to add Pickle Ball court lining to SWR legacy Project at an approximate cost of £1,200 plus VAT</p> <p>Resolution: to add to the project brief and for Pickle Ball lines to be part of the tender documentation for the polymeric surface. Unanimous.</p> <p>d) To receive an update on the hedge cutting contract.</p> <p>All documentation and insurance received so that the contract can commence from 1st February 2024.</p> <p>e) To consider the development of the town council website and next steps.</p> <p>Proposal to move the budget forwards into this financial year so that work can commence. Office staff to progress to provide 3 quotations and a “project brief”. To establish who owns the domain name and the process.</p> <p>Resolution: for Cllr Fenton, Cllr Tant-Brown, Cllr Jordan and Cllr Baumann to form a working group to meet to provide the project brief for the new website. Unanimous.</p> <p>f) To consider additional CCTV cameras within the town</p> <p>Suggestion of areas: to combat fly tipping on Sir Johns Lane and out to Newthorpe. Public Open Space on both sides of Bramley Park Avenue, at the Allotments,</p>



	<p>Hodgsons Lane park, Lady Popplewell Centre. Potentially lots of areas where we could add security cameras across the town. Suggestion that there are strategic points to place CCTV cameras at the main 4 entrances, tactically located to town. Perhaps this is a better suggestion than intrusive cameras in the centre of the town.</p> <p>Cllr Tant-Brown to share map prepared with office staff. Resolution: to secure police advice on where CCTV cameras could potentially go and to secure a cost for the redeployment of existing cameras or the purchase of new. Unanimous.</p> <p>g) To receive and consider a report on green space projects for Spring 2024 (e.g. wildflowers, pocket park, Eversley Park, Fairways) including a rough schedule for proposed works - Report noted.</p>
FC/24/239	<p>To receive and note Representative Reports & Information Exchange</p> <ol style="list-style-type: none"> I. We Are Sherburn event on Tuesday 6th February 2024 – sports and recreational proposals for the town. II. Cllr Baumann and Cllr Buckle attended the February We Are Sherburn event and noted that the high school were looking for work placement opportunities in the town. III. Pocket Park meeting planned with contractors during week commencing 12th February with a resolution to outstanding issues hopefully coming soon.
FC/24/240	<p>Correspondence:</p> <ol style="list-style-type: none"> a. To note list of correspondence circulated (not specifically dealt with on this agenda) <p>Note to members. RFO noted to members that there has been a number of “abstention” votes this evening. It is your prerogative as to how you vote in meetings. It is your responsibility as a member to read and understand the papers presented with the agenda pack. An abstention should only be used if members do not understand the information presented. Please speak to office staff if you need further clarification prior to a meeting to help you to come to a reasoned decision.</p>
FC/24/241	To consider agenda items for the next meeting – 2024-2025 meeting schedule
FC/24/242	Date of next meeting – Monday February 19 th 2024

The meeting closed at 9.30pm

Chairman’s signature: _____

Date: _____

