



Minutes of the Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 11th March 2024
Time: 7.15pm
Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

In attendance: Cllr P Baumann, Cllr Tant-Brown, Cllr J Brook, Cllr N Commandeur, Cllr Fenton, Cllr Irvin and Cllr Limbert.

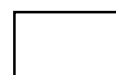
Officers: G Ashton, RFO and G Brennan, Deputy Clerk. In addition, 6 members of the public.

Late arrivals: none *early departures: none*

The meeting opened at 7.16pm

MINUTES of the Ordinary Council Meeting

FC/24/260	<p>To receive and approve reasons for absence</p> <p>a) To receive and note apologies for absence. Apologies received in advance of the meeting from Cllr Bradder, Cllr Ward, Cllr Jordan and Cllr Buckle.</p> <p>b) To consider to approve reasons for absence.</p> <p>Resolution: to accept and approve the reasons for absence from Cllr Jordan and Cllr Buckle. Unanimous.</p>
FC/24/261	<p>To note Dispensation Requests</p> <p>Any written requests for dispensation the Clerk may have received from Councillors. None.</p>
FC/24/262	<p>To receive Declarations of Interests from Members</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. None. Cllr Irvin declared a non-pecuniary interest in FC/24/271(d)</p> <p>b. To consider any dispensation requests received – None.</p>
FC/24/263	<p>Public Speaking session (20 minutes)</p> <p>Resident 1 – Concerns over the Garden Lane development. Already a good allocation of affordable housing. Highways have said they are going to alter certain kerbs etc but one could argue that visibility splays are not agreeable as they are. For example, there are 79 staff who drive to Sherburn High School and only have one entrance and egress to the High School car park. There are lots of HGVs already accessing Garden Lane to get to the High School and also Mytums business. It is effectively a one-way street due to the width. There is a 2nd roundabout already built into Church Hill which could alleviate some of the problems. However, this is not taken into consideration in the current application. Dust, disruption, construction vehicles will create a huge additional stress on this area and the area is not suitable for the level of development. A resident has informed many of the neighbours on Garden Lane by leaflet dropping but communication has been really unclear. There has been little publicity. Can more people get to know about what it is happening in their neighbourhood? The planning communication has been very poor. There would be much more in the way of community involvement if people were aware through other methods of communication. There is clear photographic evidence of accidents on this stretch of road, Mytum Selby road used to be a thoroughfare, people still think it is a through road; even emergency vehicles seem to think that it is a through road. Concerns over education and underestimates of the number of school places that will be needed for Athelstan Primary School and Sherburn High School. <i>Cllr Limbert explained to the resident that the Town Council have objected on every occasion.</i></p>



Reports from Other Authorities

a) County Councillor

Planning – Garden Lane app (66 homes) Recommendation from Officers at the site visit this morning at Garden Lane application (66 homes), has been changed to approval. Cllr Packham has since spoken to the Officer and suggested that the application needs to be deferred if the Officer is going to change their recommendation from refusal to approval just 48 hours before the Planning Committee meeting. Cllr Packham suggested to the resident that he agreed that the capacity for schools is inadequate and asked the resident to provide some information/ data on capacity/numbers for September 2024 intake.

a) Council Tax

The Corporate Director of Resources has sent the following information relating to Council Tax levels in the coming year in relation to Selby District:

As you will be aware as part of the establishment of North Yorkshire Council a decision was taken to harmonise council tax over two years. This meant that for 2023/24 council tax varied depending upon which former district or borough council area the property was in.

For 2024/25, the council tax (for each council tax band) will be the same irrespective of area. What this does still mean, however, is that the **increase** between 2023/24 and 2024/25 will vary by former council area.

As you know the council approved an overall 4.99% increase in council tax (2.99% for core council tax and 2% for the Adult Social Care [ASC] precept). Based on a Band D property this gives a North Yorkshire Council council tax charge of £1,847.36 for 2024/25.

So, for council taxpayers in your area the actual increase will be:

	2023/24	2024/25	% Increase
Core Council Tax	£1,544.95	£1,610.12	4.2
ASC Precept	£202.05	£237.24	2.0
Total NYC council tax	£1,747.00	£1,847.36	5.7

This is above the 4.99% because council taxpayers in your area paid less than the average of £1,759.58 in 2023/24. Some other areas paid more and will therefore see a smaller increase but the same final council tax levels.

b) Locality Budget- The Council has agreed that each Councillor will again have a budget of 10k again next year to spend on community projects in Sherburn in Elmet parish.

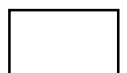
1) Accident/Speed Issues Sherburn

An issue of concern has been the high level of accidents and speeding on Sherburn’s roads. I met with Jon Hunter from North Yorkshire Police and Colin Telfer from NYC on 22 February. It is clear that the reporting mechanisms for accidents, even injury accidents, are inaccurate. One resident has been monitoring accidents near the pond on Coldhill Lane and has recorded several injury accidents that do not appear in the police records and therefore aren’t recorded on Crashmap either. As a result, NYC have installed the temporary 40 mph speed limit on Coldhill Lane and NYP will be constructing a hardstanding for their speed recording van on Sir John’s Lane between Laith Stade Lane and the railway bridge.

I consider these proposals, and the extension of the speed limits on the edge of Sherburn are only a starting point in seeking to reduce speeds and accidents around Sherburn and I will continue to press for further action both in terms of engineering and signage, and enforcement.

2) Sherburn Station

Councillors will recall that the problem with the station is that the platforms are too short and low, preventing Transpennine trains from stopping and discriminating



against disabled residents who have difficulty boarding Northern trains to York. I continue to pursue this issue and have asked Graham North, NYC Rail Officer, to see whether additional funding can be found to improve the situation. Our MP, Keir Mather has discussed these issues with Northern and has written to the Huw Merriman MP, the Rail Minister requesting a meeting. Keir is already meeting him to discuss Selby station so hopefully this will be extended to involve Sherburn station.

3) Flooding in Low Street

One of the issues the Town Council has been working on is an Emergency Plan for Sherburn, and I sent the draft produces by Peter and Gaynor to Wendy Muldoon, the Senior Resilience and Emergencies Officer. I thought you should know that her response was: Thanks for emailing over your Community Emergency Plan – it’s actually really comprehensive and there’s good use of What3Words

Related to this, Sherburn is not an area where flooding is a widespread problem, but we have previously discussed issues in Low Street, which has been a long-standing problem, particularly establishing who is responsible and how it can be alleviated. Officers of NYC and Yorkshire Water have now agreed to meet me on site to discuss this before the end of March. Let me know if you want to be represented and I will make sure you are sent the date and time.

4) Planning

The proposal for a Motorway Service Area is due to be considered by NYC Strategic Planning Committee tomorrow. Two of the outstanding residential planning applications are due to be considered by the Area Committee on Wednesday, both on Garden Lane on the safeguarded land, the larger one being for 66 houses, described as “affordable units either as affordable rent, shared ownership or rent to buy with those with local connections.

b) Police, Neighbourhood Policing Team & other authorities – not present.

FC/24/265 a) To approve as a **correct record the Minutes** of the Full Council Meeting held on Monday 19th February 2024.

Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)

Resolution: to accept and approve the Minutes of the Full Council Meeting held on Monday 19th February 2024 as a true and accurate record. Unanimous.

FC/24/266 **Councillor Vacancies: There is currently 1 vacancy.**

a. To consider applications from eligible candidate for vacant Councillor seat. There has been one expression of interest since the last meeting, however officers are seeking clarification on eligibility of the candidate. Application form and associated documents have been sent but not received.

b. To approve the co-option of eligible candidates to vacant seat on Sherburn in Elmet Town Council - None.

FC/24/267 Planning	Date	Planning Portal Ref	Address	Application details	deadline
	16/02/2024	ZG2023/0904/HPA	32 Eversley Mount	First floor extension to form an additional bedroom	18/03/2024
	27/02/2024	ZG2024/0190/S73	The Medical Centre, Beech Grove	Section 73 application to vary condition 02 (materials (to include the render colour)) and remove condition 03 (agreement of render paint colour) of permission ZG2023/0943/S73 - Section 73 application to vary condition 02 (approved plans) of approval 2021/0866/FUL Extension and alterations to the existing GP surgery building to increase capacity and improve provision of local healthcare services granted on 09 November 2021	26/03/2024



a) no comments to make by the Town Council.

b) To retrospectively agree a councillor to speak at Planning Committee meeting and to share the comments – Cllr Tant-Brown is booked in to speak on Wednesday 13th March at Planning Committee.

Resolution: for Cllr Tant-Brown to speak at Planning Committee on Wednesday 13th March 2024 on behalf of Sherburn in Elmet Town Council. Unanimous.

c) To receive an update following the planning site visit at Garden Lane 11th March and to consider any final comments.

Cllr Baumann, Cllr Tant-Brown, 4 County Councillors, representations from Planning and Highways were present at the site visit. The 3 houses application is on safeguarded land, release of land outside of development limits. The affordable is given substantial weighting on the safeguarded land. 56% loss in bio-diversity through development of the site, Health & Education contributions. Main concerns highways and safeguarded land. 380 houses designated for phase 4 and 5 which will use Garden Lane as a rat-run onto Leeds for commuting purposes.

Resolution: for Cllr Tant-Brown to collate and provide 3-minute speech to Selby & Ainsty Constituency Planning Committee on 13th March at Selby District Offices: copy to the Clerk and held on file, comments published on TC social media page after the public meeting. Unanimous.

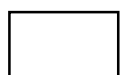
Notes received - Garden Lane 3-Home Development has been recommended for refusal because "The proposal would be the release of land outside of development limits. It would therefore conflict with the fundamental aims of Policies SP1 and SP2 of the Core Strategy which should be afforded substantial weight." (Officer's Report, 10.23). This argument has not been used for the neighbouring 66-home development.

The 66-home development is recommended for refusal purely on the grounds that the developer hasn't agreed to contribute to education and healthcare. We are concerned that this would be a relatively simple change for them to make in order to get approval (eg. the site would see a biodiversity net loss of 57%, which the developer is financially off-setting off-site). The TC disagrees with some of the assessments made in the officer's report: The 3-house proposal used the safeguarded land as a reason for refusal. What is the threshold of affordable housing at which point NYC and the committee deem it appropriate to start building in an adhoc way, and not in line with Local Plans?

Officer's Report, 10.34: "The site is in a sustainable location and there is nothing to suggest that the local infrastructure cannot accommodate the development at this scale subject to mitigation being in place for any impacts arising from the development. As such, in assessing the proposal against the three dimensions of sustainable development set out within the NPPF, the development would provide the social, economic and benefits which weigh in favour of the scheme." We do not agree that the highways mitigation measures outlined would address on-site issues.

Officer's Report, 10.160: "the impact on the network is not considered significant". Wider context of growth and highways/pedestrian usage has not been adequately given weight, examples below: For their own site visit, NY representatives couldn't park on the site. The site visit was at 10am, after students have arrived at school and people have left for work, therefore not showing a true representation of the parking situation and safety concerns on that stretch of road. Despite this, those attending the the site visit will have seen the Mytum lorries having to mount kerbs to pass parked vehicles along the road.

The proposed highways mitigations require people (notably students) to cross the road at multiple points. Vehicular access to the school: Staff parking (70+ staff members are only able to use the access along Garden Lane). Food deliveries on a Monday use Garden Lane access. Residents have reported inaccurate accident reporting on Garden Lane.



Chairman's discretion to move agenda item forward so that the member of the public (grant applicant) could speak:

FC/24/268 (c)

- c) To consider any grant requests and to receive and note any grant evaluation forms
- 11 children to attend the World Championships (representing England) international dance residential for £4,500.
 - No other parish councils have been formally approached; 1x Brotherton & 1x SM children are going on the trip.
 - Other sources of funding (shortfall of 57% expenditure), fundraising activities, community fund at Gypsum, last year local businesses did help greatly. Funding will fall to the parents if it is not secured through grant sources/donations. Total cost of the project is £10-£15,000. Entry fees are now confirmed at £1,620 alone (each child and the dance school have to register), uniforms, transfers, costumes, shoes, daily transfers, tickets, transport.
 - These children will be dancing and leading the Gala parade in May 2024, they have also been asked to dance at the first Christmas market for the Town Council.
 - Would need to be a s.137 expenditure under the Local Government Act (1972),

Resolution: to support and provide £4,500 of grant funding to Friends of Bethany Lawrence Dance School to attend the World Championships in Croatia as part of the England team under the legal power to spend of s.137 expenditure from the Solar Farm Grant Funding stream. Conditioned that the rest of the funding is secured and that if the project does not go ahead, then the funds must be returned to the Council. 1 against.

FC/24/271

a) To consider a proposal from SWR regarding a youth project/club
Email received from the Senior Youth Officer in Sherburn with a proposal and venue solution with support for financial support of £100 per night to run the Youth Club at SWR (utilities, equipment, coffee bar staffing). The Youth workers are employed by North Yorkshire Youth and the workers have a delegated budget.

Resolution: for Cllr Tant-Brown, SWR representatives, NY Youth Leaders and Cllr Packham to meet to discuss the accounts and suggested way forward with a clear financial proposal to present back to the Town Council.

Unanimous.

d) To consider comments for strategic planning for the planning application 2019/0547/EIA – no motion proposed.

e) To consider NDP event planning meeting updates and next steps

Resolution: to approve the design a NDP logo and vision for 2040 competition.

Unanimous.

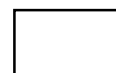
FC/24/268
Finance

To consider the following:

a) RFO Finance Report -To approve the Bank Reconciliation to 11th March 2024

Bank Reconciliation at 11/03/2024

Cash in Hand 1/4/2023	£ 432,805.36
Add	
Receipts 01/04/22 - 11/03/2024	£ 547,077.58
	£ 979,882.94
Subtract	
Payments 01/04/22 - 11/03/2024	£ 314,789.40

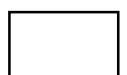


A	Cash in Hand 15/01/2024	£ 665,093.54
	<i>Cash in hand per Bank Statements</i>	
	Petty Cash	11/03/2024 £ -
	Co-op 95 Day Notice (savings ac)	11/03/2024 £ -
	Instant Access (savings ac)	11/03/2024 £ 6,663.65
	Community Direct + (current ac)	11/03/2024 £ 484,448.14
	Cambridge Building Society (savings ac)	11/03/2024 £ 86,040.73
	Cambridge & Counties BS (savings ac)	11/03/2024 £ 86,158.16
	Loughborough BS (savings ac)	11/03/2024 £ 1.00
		£ 663,311.68
	Less Unpresented Payments	£ 9,214.14
		£ 654,097.54
	Plus Unpresented Receipts	£ 10,996.00
B	Adjusted Bank Balance	£ 665,093.54

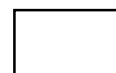
The balance on the current account on 11th March 2024 was £484,448.14.

b) To consider the payment schedule to 7th March 2024

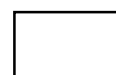
#521	Utilities	DD	H3G mobile phone	£30.00
#INC69	MUGA hire	onlinepayment	Monk Fryston FC	£210.00
#530	Utilities	DD	E.on Next	£170.10
#524	subscriptions	delegatedGA	PDF Redactor software - Co-op cost of international transaction	£2.62
#524	subscriptions	delegatedGA	PDF redactor software	£95.37
#533	Fairways	delegatedDV	Howdens Joinery - INV G89/0011612	£11.40
#531	Parish Admin	30847295	Sign Factors - INV0443	£77.51
#529	Parish Admin	30854837	JPM Flooring - new carpet in office	£500.00
#541	RugbyClub	delegatedDV	Toolstation - outlet pipe for rugby club	£3.19
#542	Treeshedges	delegatedDV	Selby Garden Centre = stakes for tree planting	£7.98
#536-540	Staffing	StandingOrder	Salaries - February 2024	£7,557.54
#546	Parish Admin	delegatedGB	Amazon - stationery	£12.39
#545	Treeshedges	delegatedDV	Jewson - pointed post	£14.40
#547	Parish Admin	delegatedGB	Amazon - computer desk stand	£59.89
#543	Tools	delegatedDV	Fairfax Plant Hire - lumphammer, sledgehammer	£98.78
#INC70	MUGA hire	onlinepayment	INV-037 South Milford AFC	£60.00
#INC71	Events	onlinepayment	Sherburn Gala Association - bond for EPC field hire	£600.00
#INC72	MUGA hire	onlinepayment	Monk Fryston JFC	£75.00
#INC72	MUGA hire	onlinepayment	Monk Fryston JFC	£45.00
#549	Fairways	delegatedDV	Toolstation - new padlock Fairways	£16.98
#544	LAP	delegatedDV	BP Millgate, Selby - fuel for van	£50.13
#INC73	Staffing	BACScredit	NEST Pensions	£27.88
#550	Wildflower	delegatedDV	Southlands BP - fuel for wildflower project	£7.06
#552	Wildflower	delegatedDV	Fairfax Plant Hire - mower hire	£31.73
#553	Staffing	DD	NEST Pensions - outstanding payment	£11.28
#75	MUGA hire	fasterpayment	Walking Football	£120.00
#559	subscriptions	DD	Microsoft G04 - 365 Family	£37.08
#564	Tools&Equip	delegatedDV	Slingsby - INV-S1662830	£276.03
#INC76	MUGA hire	fasterpayment	Sherburn Bears	£30.00



#566	General LAP	delegatedDV	NYC - Selby Waste Recycling Plant	£10.50
#563	Training	delegatedGB	SLCC - ILCA qualification Administrative Officer	£144.00
#562	subscriptions	delegatedGB	SLCC subscription Administrative Officer	£244.00
#548	RugbyClub	30959757	recharge to DV - Eurocell, stopend for rugby club	£1.64
#523	Parish Admin	30786993	Recharge to KH - office stamps	£10.00
#532	Staffing	30847090	Recharge to DV - tools and socket set	£149.00
#522	Hedgecutting	30786835	Alan Petkus - tree trimming Tomlinson's Way, Bacon Pond	£650.00
#535	Staffing	31033071	HMRC PAYE - February 2024	£2,040.02
#525	Utilities	DD	Onecom - 7010406	£77.96
#565	General LAP	delegatedDV	NYC - Selby Waste Recycling Plant	£14.00
Voucher code	Cost Centre	Cheque number / transaction ref	Invoices received to be approved on a Schedule of Payments / new payee set up on banking system	Total Expenditure
#526	subscriptions	DD	Sage Payroll - 04237164	£11.40
#534	Staffing	DD	NEST Pensions - fFebruary	£56.58
#527	PPE	duplicate	ARC - INV12099	£25.99
#528	Training	30815449	YLCA - 1515 - CILCA training contract	£475.00
#554	Utilities	DD	E.on Next - 0043	£159.06
#555	GrassCutting	31187627	Shed Grounds Maintenance	£1,404.00
#556	Roomhire	31188135	EPC - town council meetings	£88.00
#557	Grants	31188477	EPC - Meals on Wheels	£85.80
#558	Parish Admin	31188517	EPC - Cleaners wages	£28.60
	subscriptions		Vision ICT - 17988 website hosting, support and emails 2024-25	£835.20
#560	Grants	31293698	Elmete Art Society - grant submission	£1,000.00
#561	Training	31293915	YLCA - INV1603	£75.00
	Security	31371968	Denby Security - STC008 to 29th Feb	£745.70
	General LAP		NYC - Commercial Waste annual charge at EPC	£1,885.34
<p>Resolution: to accept the payment schedule and bank reconciliation to 11th March 2024. Unanimous.</p> <p>Resolution: approve the insurance premium renewal for 2024-2025. Unanimous.</p> <p>c) To consider any grant requests and to receive and note any grant evaluation forms – <i>discussed higher in the agenda.</i></p>				
FC/24/269 Policies / Governance	<p>a) To consider the insurance renewal quote received For officers to consider updating the insurance values on the policy schedule, especially of additional items listed on page 5 of the schedule.</p> <p>Resolution: for the insurance renewal to be actioned with amendments to the additional items of assets listed in the insurance schedule. Unanimous.</p> <p>b) To consider the annual calendar of meetings Suggestion that meetings carry on as they are.</p> <p>Resolution: to continue with the proposal of 2 full council meetings a month (with the exception of December and August) and to continue with a Personnel Committee (at least quarterly, but as and when required). Unanimous.</p> <p>c) To note any FOIs/SARs received – none received.</p>			
FC/24/270 Personnel	<p>a) To note the recruitment update report from chair of Personnel – move to confidential session at the end of the meeting.</p> <p>b) To consider the next steps in light of the above – moved to the end of the agenda.</p>			



<p>FC/24/271 Asset Mgt & Events</p>	<p>b) To consider a proposal from SWR regarding a youth project/club - <i>received higher up the agenda.</i></p> <p>c) To note that data from Vehicle Activated Signs has been extracted and will be presented at the next Full Council meeting, and to note that the units have been moved to new locations</p> <p>Resolution: to look at the data download at the next full council meeting in April. Unanimous.</p> <p>d) To consider the grass cutting contract specifically the SWR training pitch and to consider any amendments for 2024.</p> <p>Proposals presented to Council with regard to the training pitch which is a private piece of land and is being cut by the Council. Differing views that the Football Club have a substantial turnover and making a substantial net profit which is more than able to absorb the costs of the ground works; vs the value for money element in terms of youth and community use is massive.</p> <p>Resolution: to continue the grass cutting contract as is. 3 for, 4 against.</p> <p>Resolution: for the Town Council to recharge the £600.25 to SWR Club and for the Council to then add the addition of the 2 new cuts for the cost of training 3 for, 4 against.</p> <p>Resolution: for the Town Council to recharge the £600.25 to the SWR Football Club and to contact the developers / Greenbelt Mgt Company with the costings to request that they are re-charged from the Council for the cost of the cuts. 4 for, 3 against (Cllr Brook, Cllr Limbert, Cllr Fenton). Carried.</p> <p>e) To consider the request from 3 members to suspend Standing Orders 7.0A to agree to revisit a decision made within 6 months.</p> <p>Resolution: to agree to suspend Standing Order 7.0a to agree to revisit a decision made within 6 months. 2 against.</p> <p>f) To reconsider the charges for the hire of Eversley Park</p> <p>At the last full council meeting it was agreed that the fee be increased from £500 to £1200 for the 3 days of the May Gala weekend. It would have been £1,500 had the Council charged £500 per day, but acknowledged at the last meeting of the reduction in overall fee to £1,200 for the event. This was proposed and agreed at the last meeting. Since then, additional information has been provided that the Fairground Company already pay a substantial donation of £1000-£1500 each year to attend the Gala weekend.</p> <p>Resolution: to retain the previous resolution of £1,200 rental fee for 3 day charge to the Fairground for the Gala weekend in May 2024. Unanimous.</p> <p><i>Cllr Fenton and Cllr Irvin left the meeting.</i></p> <p>g) To consider the report for the Best Kept Garden Competition and next steps Noted, no further action required at this time.</p> <p>h) To note 2024 allotment subs collection and the notice of plot fee increase for 2025 will begin week commencing 11th March. Letter will be going out soon and suggestion from the office to charge for m2 rather than half or full plots.</p> <p><i>Cllr Fenton and Cllr Irvin rejoined the meeting.</i></p> <p>Resolution: to approve that the Town Council charge plot holders based on m2 (£0.25 per sq m) from April 2025. Unanimous.</p>
<p>FC/24/272 Environment / Projects</p>	<p>a) To consider the supporting local Neighbourhood Watch schemes and purchase of advertising materials.</p> <p>Neighbour on Pasture Ave has requested some signage ie signs for wheelie bins/telegraph poles.</p>



	<p>Resolution: to approve the purchase of Neighbourhood Watch schemes/signage up to budget of £150.00. Unanimous.</p> <p>b) To consider the renewal quote received from Replay service agreement for the MUGA Resolution: to approval the renewal quote for the Replay Service Agreement. Unanimous.</p> <p>c) To note TCRP projects update Outreach are struggling with contacts for broadband (zzoom) to move the services on the old telegraph pole. Floodlighting at SWR to be fitted week commencing 8th April. Fairways contract and SWR polymeric surface contracts are now live.</p> <p>d) To consider planning permission requirements for EPC carpark grasscrete extension Resolution: to delegate to officers the submission of a planning application to lay grasscrete as an extension to the EPC car park towards Cricketers Way. Unanimous.</p> <p>e) To note progress on the emergency plan. Plan is progressing, passed to officer at NYC. Sandbags provided by NYC. Resolution: to organise the delivery of sandbags from NYC to the TC shipping container. Unanimous.</p> <p>f) To consider sports working group report and consider next steps Cllr Packham liaising with the High School/STAR MAT trust on behalf of the TC and NYC (to invite a member to the working group and ensure a shared vision and holistic approach that meets the aims set out previously). Approval for the working group to speak to Simon Town (Consultant, employed by STARMAT Trust). For Simon Town (consultant) to be contacted by the working group with a summary of the TC's findings so far, an explanation of why the updated report is necessary, and what Sherburn hopes to get out of it. Resolution: to request to Cllr Packham that he liaise with STARMAT Trust. Unanimous.</p> <p>To consider CCTV report following meeting with Mayfair CCTV report circulated and suggested locations. Resolution: to approve that the CCTV company conduct a site survey to confirm site availability and feasible locations for new cameras etc. Unanimous.</p> <p>g) To consider a report from the website working group Suggested next steps, adapted into a proposal, shared publicly. Project brief to be adapted from the proposal in the working group report. Resolution: to approve that officers take forward the next steps in the working group report and publish a project brief asap. Unanimous.</p> <p>h) To note planned Sherburn and villages Community Trust Easter Egg hunt Noted that the event will take place and the TC are supporting it.</p>
FC/24/273	To receive and note Representative Reports & Information Exchange Cllr Fenton – SADRUG have asked if they can put a poster advertising the group in the noticeboard (4 noticeboards xA4 poster).



FC/24/270	<p>a) To note the recruitment update report from chair of Personnel – move to confidential session at the end of the meeting. Meetings taken place with 3 officers and 2 members of the Personnel Committee. Looking at 3 new contracts, will discuss at the next Personnel Committee and look at bringing a proposal to full council on 8th April.</p> <p>b) To consider the next steps in light of the above – moved to the end of the agenda.</p>
FC/24/274	<p>Correspondence:</p> <p>a. To note list of correspondence circulated (not specifically dealt with on this agenda)</p>
FC/24/275	To consider agenda items for the next meeting
FC/24/276	Date of next meeting – Monday 8 th April 2024

The meeting closed at 9.37pm

Chairman's signature: _____

Date: _____

DRAFT

