



## SHERBURN IN ELMET PARISH COUNCIL

**Notice is hereby given that a Meeting of Sherburn in Elmet Parish Council Asset Management and Events Committee will be held:**

**Date: Monday 6 June 2022**

**Time: 7.15pm**

**Venue: Harry Mountain Room, Eversley Park Centre Low Street Sherburn in Elmet LS25 6BA**

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: [clerk@sherburninemet-pc.gov.uk](mailto:clerk@sherburninemet-pc.gov.uk)

The business to be transacted at this meeting is listed below

**01.06.22**

---

### AGENDA

<b>Item 1.</b>	<b>Apologies:</b> a. To receive and note apologies for absence. b. To consider reasons for absence received
<b>Item 2.</b>	<b>Declarations of Interest:</b> a. To receive any declarations of interests from Members b. To consider any dispensation requests received

<p><b>Item 3</b></p>	<p><b>Appointment of Chairman and Vice Chairman</b></p> <p>a. To appoint a Chairman to SEPC Asset Management and Events Committee</p> <p>b. To appoint a Vice Chairman to SEPC Asset Management and Events Committee</p>
<p><b>Item 4.</b></p>	<p><b>Public session:</b></p>
<p><b>Item 5.</b></p>	<p><b>Minutes</b></p> <p>a. To approve minutes of Land and Premises Committee Meeting held 13 January 2022, as a true and accurate record of that meeting</p>
<p><b>Item 6.</b></p>	<p><b>Asset Management</b></p> <p>a. To receive a report form the SEPC Asset Maintenance Manager</p> <p>b. To consider works schedule for the SEPC Asset Maintenance Manager</p> <p>c. To consider action related to ginnel between Wolsey Croft and Moor Lane</p> <p>d. To consider action related to grass cutting on Hodgson’s Lane, adjacent to Bishop Dyke</p> <p>e. To consider action related to replacement of White Rose Play equipment</p> <p>f. To receive an update on allotment management and consider related to the following:</p> <p>i) plot management</p> <p>ii) provision of a steel container for the allotment users</p> <p>iii) upkeep of allotment sites by PC AMM, current position, short and long term plan.</p> <p>g. To consider action related to Eversley Park Centre Priority One quotes</p> <p>h. Update on matters related to Pocket Park</p> <p>i. ZZOOM request to place Fibre broadband box on PC land.</p> <p>j. To consider formal agreements leases/licences for all organisations using SEPC land and premises</p>

	<p>k. To consider requirement from SDC Environmental Health for noise nuisance policy and implementation measures.</p>
<b>Item 7.</b>	<p><b>Events</b></p> <p>a. To receive a report of recent events held on Eversley Park.  b. To consider issues related to Eversley Park for event space  b. To receive feedback from Jubilee Event  c. To consider purchase of licensed radios and equipment for future events</p>
<b>Item 8.</b>	<p><b>Risk Management</b></p> <p>a. To receive an update on Health and Safety inspections.  b. To consider Health and Safety Polices and risk assessments, Equality policies for all organisations using SEPC land and premises</p>
<b>Item 9.</b>	<p><b>Next meeting:</b></p> <p>To confirm date, time and venue for next meeting of SEPC Asset Management and Events Committee</p>