



SHERBURN IN ELMET PARISH COUNCIL NOTICE OF AN EXTRA ORDINARY MEETING

Notice is hereby given that an Ordinary Meeting of Sherburn in Elmet Parish Council will be held:

Date: Monday 20 June 2022

Time: 7pm

Venue: Harry Mountain Room, Eversley Park Centre Low Street Sherburn in Elmet LS25 6BA

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: clerk@sherburninemet-pc.gov.uk

The business to be transacted at this meeting is listed below

15.06.22

AGENDA

Item 1.	<p>Apologies:</p> <p>a. To receive and note apologies for absence.</p> <p>b. To consider reasons for absence received</p>
Item 2.	<p>Declarations of Interest:</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.</p> <p>b. To consider any dispensation requests received</p>
Item 3.	<p>Full Fibre broadband launching in Sherburn in Elmet</p> <p>To receive a presentation from Zzoomm plc on the launch of full fibre broadband in Sherburn in Elmet.</p>

Item 4.	<p>Councillor Vacancies:</p> <p>a. To consider applications from eligible candidates for 4 vacant Parish Councillor seats.</p> <p>b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Parish Council</p>
Item 5.	<p>To receive reports from the following:</p> <p>a. North Yorkshire County Councillor b. Selby District Councillor c. Neighbourhood Policing Team</p>
Item 6.	<p>Minutes:</p> <p>a. To approve minutes of Sherburn in Elmet Parish Council Annual Meeting held 16 May 2022 as a true and accurate record of that meeting</p>
Item 7.	<p>Public Participation session (20 minutes)</p>
Item 8:	<p>Sherburn in Elmet Parish Council (SEPC) Committee Appointments (vacant seats):</p> <p>a. To appoint members to SEPC Planning Committee (5 vacancies) b. To appoint members to SEPC Finance Committee (2 vacancies) c. To appoint members to SEPC Land and Premises Committee (no vacancies) d. To appoint members to SEPC Personnel Committee (1 vacancy)</p>
Item 9:	<p>Sherburn in Elmet Parish Council (SEPC) Appointments to Outside Bodies:</p> <p>To approve appointment SEPC representatives on the following outside bodies:</p> <p>a. Eversley Park Centre (2 members) b. Hungate Foundation (1 member - 3rd of 5-year appointment) c. Selby Rail Users (2 members) d. Sherburn Gala Committee (1 member) e. Sherburn Rugby Club (1 member) f. Sherburn White Rose Sports Association (1 member) g. Yorkshire Local Council's Association (2 members) h. Wheatsheaf Angling Club (1 member) i. Aero Liaison Club (1 member)</p>
Item 10.	<p>Planning:</p> <p>a. To note that no planning applications have been received for consideration.</p> <p>b. To note all planning decisions received</p>

Item 11.	<p>Finance:</p> <ul style="list-style-type: none"> a. To approve payment of invoices received (schedule to follow) b. To note budget situation to date c. To approve bank reconciliation to date. d. To note PKF Littlejohn LLP response to request for extension to external audit submission deadline date. e. To receive an update on completion of SEPC internal audit f. To receive and update on bank mandate changes g. To consider grant application from Wheatsheaf Angling Club
Item 12.	<p>SEPC Administration and Governance:</p> <ul style="list-style-type: none"> a. To consider provision of ID badges/cards for all SEPC Councillors. b. To receive an update on current staffing situation. c. To consider applications/CVs re: Locum Clerk post. d. To consider SEPC Preferred Contractor list advertisement and application form
Item 13.	<p>SEPC Projects:</p> <ul style="list-style-type: none"> a. To receive an update on Align Eversley Park Entrance and associated grant application and approve any further action required. b. To consider correspondence received from Align re: drainage and development project at the Rugby club and approve any further action required.
Item 14.	<p>Correspondence:</p> <ul style="list-style-type: none"> a. To consider request from CAMpRA (motorhome owners) regarding motor home provision in Sherburn. b. To note list of correspondence circulated (not specifically dealt with on this agenda)
Item 15.	<p>Next ordinary meeting of Sherburn in Elmet Parish Council:</p> <ul style="list-style-type: none"> a. To confirm date, time and venue for next meeting of Sherburn in Elmet Parish Council