



## SHERBURN IN ELMET TOWN COUNCIL

**Notice is hereby given that a Meeting of Sherburn in Elmet Town Council Asset Management and Events Committee will be held:**

**Date: Monday 5 September 2022**

**Time: 7.15pm**

**Venue: Harry Mountain Room, Eversley Park Centre Low Street Sherburn in Elmet LS25 6BA**

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: [clerk@sherburninemet-pc.gov.uk](mailto:clerk@sherburninemet-pc.gov.uk)

The business to be transacted at this meeting is listed below

**31.08.22**

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### AGENDA

<b>Item 1.</b>	<b>Apologies:</b> a. To receive and note apologies for absence. b. To consider reasons for absence received
<b>Item 2.</b>	<b>Declarations of Interest:</b> a. To receive any declarations of interests from Members b. To consider any dispensation requests received

<b>Item 3.</b>	<b>Public session:</b>
<b>Item 4.</b>	<b>Minutes</b> a. To approve minutes of Asset Management and Events Committee Meeting held 1 August 2022, as a true and accurate record of that meeting
<b>Item 5.</b>	<b>Asset Management</b>  a. To receive a report from the SETC Asset Maintenance Manager b. To identify matters arising from SETC personnel Committee Meeting 08/08/22 c. To consider quotes obtained for motorised trailer and bowser d. To consider quotes for Whit Rose play area repairs e. To consider review of leases and deeds related to SETC assets f. To receive an update re: Eversley Park Centre guttering repairs g. To consider repairs to Fairways changing rooms and toilets h. To receive and update re: allotment management i. To approve specifics of contract for new storage container/shed and award to preferred contractor.  <i>Exclusion of the press and public:</i>  <i>To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed as such, publicity of which is considered to be prejudicial to the public interest (agenda item 5 j only)</i>  j. To receive an update re Angling Club; to consider related matters and any further action required.
<b>Item 6.</b>	<b>Events:</b>  a. To consider further actions necessary re Picnic in the Park style event
<b>Item 7.</b>	<b>Risk Management:</b> a. To receive an update on Health and Safety inspections and consider any action arising from said inspections
<b>Item 8.</b>	<b>Next meeting:</b>  To confirm date, time and venue for next meeting of SETC Asset Management and Events Committee