



SHERBURN IN ELMET PARISH COUNCIL

Notice is hereby given that a meeting of Sherburn in Elmet Parish Council Finance and Governance Committee will be held:

Date: Monday 25 July 2022

Time: 7.15pm

**Venue: Harry Mountain Room, Eversley Park Centre, Low Street,
Sherburn in Elmet LS25 6BA**

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: clerk@sherburninemet-pc.gov.uk

The business to be transacted at this meeting is listed below

Councillor Gary Limbert

Proper Officer

20 July 2022

AGENDA

Item 1.	Apologies: a. To receive and note apologies for absence. b. To consider reasons for absence received
Item 2.	Declarations of Interest: a. To receive any declarations of interests from Members b. To consider any dispensation requests received

Item 3.	<p>Election of Committee Chairman:</p> <p>a. To approve election of Chairman to SEPC Finance and Governance Committee for the ensuing civic year.</p> <p>b. To approve election of Vice Chairman to SEPC Finance and Governance Committee for the ensuing civic year.</p>
Item 4.	<p>Public session:</p>
Item 5.	<p>SEPC Policy review:</p> <p>To review the following SEPC Policy documents:</p> <p>a. SEPC Standing Orders</p> <p>b. SEPC Financial Regulations</p> <p>c. SEPC Internal Controls Policy</p> <p>d. SEPC Annual Audit Plan</p> <p>e. SEPC Complaints Procedure</p> <p>f. SEPC Grant awarding procedure, application form and monitoring documentation.</p>
Item 6.	<p>RFO Report/Financial matters:</p> <p>a. To consider grant application from Sherburn Community Trust</p> <p>b. To consider a grant application from Sherburn Bowls Club</p> <p>c. To consider potential funding for Picnic in the Park-style event</p>
Item 7.	<p>Next meeting:</p> <p>To confirm date, time and venue for next meeting of SEPC Finance and Governance Committee</p>