



# OFFICIAL MINUTES OF A MEETING OF SHERBURN IN ELMET PARISH COUNCIL

**Date:** Thursday 10 February 2022  
**Time:** 6.30pm  
**Place:** Vera Watson Room, Old Girls School, Kirkgate, Sherburn In Elmet LS25 6BL  
**Attendance:** Cllr P Baumann, Cllr D Brook, Cllr D Holmes, Cllr G Limbert, Cllr D Shanks & Cllr K Town. District Cllr Packham, District Cllr Buckle.  
**Staff:** Locum Clerk  
**In addition:** 1 member of the press and public. 7 members of the public joined the meeting remotely.  
**Late Arrivals** None **Early Departures** None

## Minutes

*The meeting opened at 6.30pm.*

In the absence of the Vice Chairman, The Locum Clerk opened the meeting and chair the meeting until the new Chairman is elected. The Clerk then read out a pre-prepared and agreed statement to read out on behalf of the Council. *"This extraordinary meeting has been called due to the resignation of the Chairman last week. Members of the press and public may be aware that we have received a number of resignations from members in the last week. This was not a collective response but a number of individuals who have served many years on the council. The Parish Council would like to thank each of them for their contributions to the council over the years and wish them well in their next venture. It is a very exciting time for new and enthusiastic residents to join us with many planned projects within the council, but also with the District Council to ensure the "best deal" locally for the residents and local community whom we all represent. The workload is currently varied and demanding but the rewards plentiful. If you are interested in joining us, please contact the Parish Office. The current notice of vacancy runs until the 1st March and if an election is called, this will take place on 5th May 2022 in line with the new North Yorkshire unitary council elections. This meeting has been called to enable members to elect a new Chairman who will lead the Council to the Annual Meeting of the Council in May"*.

<p><b>FC/21/123</b></p>	<p><b>To consider the election of a Chairman and Vice Chairman if necessary.</b>  Cllr Brook opened the discussion suggesting that those with political party membership should not take the role of Chairman and furthermore that a Non-political member should be elected into the role. Confirmed that this is not a specific criteria for excluding a member for the role of Chairman of a Parish Council.  <b>Resolution: Cllr Limbert to take the role of Chairman until the Annual Meeting of the Council in May 2022. 1 against and 1 abstention.</b></p>
<p><b>FC/21/124</b></p>	<p><b>a) To receive and note apologies for absence.</b>  Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.  Apologies received from Cllr J Prescott.  <b>b) To consider to approve reasons for absence.</b>  <b>Resolution: Council approved the absence of Cllr Prescott. Majority. 1 abstention. (Cllr Shanks left the room momentarily and therefore was not in the room to vote)</b></p>
<p><b>FC/21/125</b></p>	<p><b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.  <b>None</b></p>
<p><b>FC/21/126</b></p>	<p><b>Declarations of Interest</b> Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).  <b>None</b></p>

<p><b>FC/21/127</b></p>	<p><b>Public Speaking session (20 minutes)</b></p> <p>Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (&lt;3 mins).</p> <p>a) Members of the Public</p> <p>Resident 1 – a resident wished to clarify which residents have resigned. The Clerk explained that the website has been updated with the present councillors and those who have resigned include Cllr Alexander, Devers, Platts, Lake and Thwaite. District Cllr Packham raised concerns that County Cllr Hobson had missed 6 months of meetings. This subsequently means that SIE PC are missing out on potential funding streams for this area.</p> <p>Resident 2 – much gossip in the village regarding properties on Low Street and does the Parish Council have any information regarding the situation. District Cllr Buckle happy to respond to the question on behalf of the Council. Sherburn community have been informed that Jack Fultons is due to close and it will not be replaced with a Poundland. There is a great demand for shops in the Sherburn. If it is planned to be a takeaway, then this will need to go through planning permission. Many planned projects and investments from SDC as part of the legacy project funding, over £1m in total. If it is not for retail use, planning permission will be required from SDC. What happens would have to be based on planning policy.</p> <p>Resident 3 – concerns over EPC. Original inventory included £25k allocated to the Rugby Gym last year. The current budget proposal was for £10k. The Rugby Club has a lease on the building and the pitch, the PC work with them to manage that responsibility. It hasn't yet been agreed as to if this new facility will be open to the public. £10k funding came from the Legacy funding. £5k spent on youth service provision this financial year. Therefore £5k of SDC legacy funding still available as well as £5k grant provided from County Cllr Hobson. The PC budgeted to provide an additional £10k on the proviso that the Rugby Club match fund any additional budget required. The youth provision is advertised locally on websites, mailing to the schools.</p> <p>Resident 4 – Chairman of Wheatsheaf Angling Club, very concerned and wish to make a complaint that in the full council meeting, November 2021 comments were made by a Parish Councillor with regard to fraudulent activity by the Club. The committee have contacted all local police stations within a 25 mile radius and none have a record of any fraudulent activities associated with the Angling Club committee. The Angling Club committee demand a verbal and written apology from the Cllr concerned.</p> <p>Resident 5 – Query regarding co-option vs election for the most recent resignations. The Clerk explained it is not in the gift of the Parish Council to state at this point if a by-election would be called or if the parish council would be in a position to co-opt. It is the electorate who will decide if an election is to be called. The deadline for calling an election by the electorate is 1<sup>st</sup> March 22.</p> <p>b) Members of the County and District Councils and the Police.</p> <p>District Cllr Buckle – indication from residents and District to provide an event for the community. Working group is planned to co-ordinate and deliver this event with invites to District, Parish Councillors and local stakeholders. Party in the park event. Decorate the village with Union jacks, the Gala is due to take place 2 weeks prior. Cllr Limbert replied after that he would like to be involved. Wide support from Scouts, Library, Methodist Church, Community Trust. A unique event, as a village there is a local engagement to provide this event. The Parish Council have agreed to provide £10,000 towards any one-off events at a recent budgeting meeting on 31 January 2022 and Cllr Limbert confirmed that this would be for the proposed Jubilee event on Saturday 4<sup>th</sup> June 2022. Cllr Brook has the safety management plan prepared ready to submit to the SAG group at SDC.</p> <p>District Cllr Buckle – SDC have agreed to put £750k towards upgrade of the Doctors surgery in Sherburn. This is to be matched funded by the Surgery with over £2m of funds. All three District Councillors are meeting on 11<sup>th</sup> February 2022 to discuss the traffic light routines in the centre of Sherburn. There are a number of highways issues in Sherburn that have not been addressed and need to be looked at. District Cllr Packham sought to seek the support of the parish council to consider highways issues in the coming months.</p>
<p><b>FC/21/128</b></p>	<p><b>To consider as a correct record the Minutes of the Full Council Meeting held on Monday 31<sup>st</sup> January 2022.</b> <i>Chairman to sign the Minutes.</i> LGA 1972 Sch 12 para 41(1)</p> <p><b>In addition to note</b> the Minutes of the Full Council Meeting held on Monday 24<sup>th</sup> January 2022 will be resolved at a subsequent meeting.</p> <p><b>Resolved:</b> that the minutes of the Meeting held on Monday 31<sup>st</sup> January 2022 are a true and accurate record. One abstention.</p>

FC/21/ 129	<p><b>To consider the election of a Chairman and Vice Chairman if necessary.</b> This item was discussed as the first agenda item (see above).</p>
FC/21/ 130	<p><b>To consider the staffing situation and any delegation of decisions to the Personnel Committee meeting on this one occasion, due to take place immediately after this meeting on 10<sup>th</sup> February 2022 (in response to the urgent nature of the resolutions to be taken).</b> <b>Resolution: to delegate decisions to the Personnel Committee meeting to be held on 10<sup>th</sup> February 2022 to address the immediate staffing situation. Unanimous.</b></p>
FC/21/ 131	<p><b>Information Exchange and to resolve the date of the next full council meeting.</b></p> <ul style="list-style-type: none"> <li>i) Clerk raised a query to check current situation on Bank Mandate and who, if any, are remaining signatories on the account. In addition, Clerk suggested an update &amp; feasibility of change to new bank account to be discussed at the next full council meeting.</li> <li>ii) Raised by members as agenda items for the next full council meeting. EPC Cricketers Entrance, Drainage Survey by Align for the EPC field, EPC Eversley Park tender process for the new entrance, discussions with Align. Cllr Baumann to be key contact going forward.</li> </ul>

*The meeting closed at 7.14pm*

Signed by the Chair ..... Date .....

DRAFT