

**MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 14<sup>th</sup> JANUARY, 2019**

**1.00pm IN THE CREAM ROOM, EVERSLEY PARK CENTRE**

Present: Councillors C. Lake (Chairman), Mrs J. Prescott (Vice Chairman) Mrs J. Brown and RFO

**BUSINESS**

1. **APOLOGIES FOR ABSENCE-** Apologies were received from Councillors Mrs B. Thwaite, K. Devers.
2. **DECLARATION OF INTERESTS-** No Councillor had interests to declare.
3. **Approval of minutes for September/October/November/December – Chairman signed these minutes.**

4. **Approval of Terms of Reference-**These were read through and the following amendments were proposed: number to be between 5 & 7 members, Financial Regulations (are they approved if not to be approved at next PC meeting) also “the” to be deleted from between “budget for – November/December”. Also on contracts should say “prepare all recommendations for Council?”  
**Following these adjustments agreed we submit to full Council for approval.**

5. **EXPENDITURE.**

- i) **Update on Expenditure for 2018/19** –lists handed out. RFO reports that £2000 for election costs were missed off the budget lists. This makes then total budget (which was approved at full council) of £229,966.24. All budget in order now RFO vired £13000 from Future Projects to LAP so that now in order.
- ii) **Update on 3 year plan** –Projects proposed for the next 3 years was as follows: V.C. Project; Fishing pond Electric supply; Cycling; Fairway area upgrade; CCTV system upgrade; Library Garden; Allotments; Rugby Club; Village booklets. Visiting Scheme.
- iii) **To report on 106 and CIL funding available-** Still awaiting quotes etc for Rugby Club work, so cannot proceed with 106 application until these are available. Fairway upgrade should meet this criteria if Rugby club work does not.
- vi) **North Yorkshire County Council grass cutting grant for 2019/20 this will be £1,247.39**

6. **MATTERS FOR DISCUSSION.**

- i) **Update on Boiler problem at White Rose-** still nothing from White Rose regarding this. White Rose wanted area over door renewing. RFO had got quote which was for £1,426.33. **Agreed that this was only dirty and could be cleaned with UPVC cleaner.**
- ii) **Update on seating at Fairway area** –RFO reports that nothing received yet from Councillor Devers regarding this. **Agreed we Propose to full Council that the 2 seats from the Library area be moved to this area.**
- iii) **Update on Office Refurbishment** – Just awaiting blinds for this area then all work done.
- iv) **Update on access area at Eversley Park-** RFO had met with builder and he suggests that one complete ramp rather than 2 strips would be a much better option if heavy vehicles are using this access. Two ramps would break up if not “hit” absolutely squarely by vehicles. Quote being sent- will present at PC meeting next week.

7. **REPORTS**

**l) Internal Auditors** RFO reports that Internal Audit done last Friday all checked and in order. Items brought to attention: Clerk/RFO need Contracts of Employment, Asset Register to be reviewed annually, Insurance Fidelity needs to be increased in line with balances held. Minutes should be sequentially numbered.

**AGREED NEXT MEETING BE HELD 6PM ON MONDAY 11<sup>TH</sup> FEBRUARY 2019**